

राष्ट्रीय प्रौद्योगिकी संस्थान वरंगल

NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL



**Minutes of
53rd meeting of Finance Committee
24th April 2024 at 15:30 hrs**



**MINUTES OF THE 53RD MEETING OF THE FINANCE COMMITTEE OF
NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL**

HELD ON 24.04.2024 AT 15:30 hrs (Hybrid Mode)

MEMBERS PRESENT

- | | | |
|----|---|---------------------|
| 1. | Prof. Bidyadhar Subudhi
Director & Chairperson I/C
National Institute of Technology Warangal | Chairperson I/C |
| 2. | Smt. Saumya Gupta
Joint Secretary (TE)
Dept. of Higher Education
Ministry of Education, New Delhi. | Member
(on-line) |
| 3. | Shri Anil Kumar
Director (IFD),
Ministry of Education, New Delhi | Member
(on-line) |
| 4. | Prof. K Madhu Murthy
Professor (HAG), Dept. of Mechanical Engg.
National Institute of Technology Warangal | Member |
| 5. | Prof. N.V. Umamahesh
Registrar In-charge,
National Institute of Technology Warangal | Member-Secretary |



The Agenda Items were taken up for discussion. The decisions of the Finance Committee are given below:

Agenda No. FC-53 (2024)-01:

Welcome to all members and invitees to the meeting by the Chairperson I/c.

At the outset Director and Chairperson I/c welcomed all members to the meeting.

Agenda No. FC-53 (2024)-02:

To confirm the minutes of the 52nd meeting of Finance Committee of National Institute of Technology Warangal.

Resolution:

The minutes of the 52nd meeting of Finance Committee are confirmed.

Agenda No. FC-53 (2024)-03:

To consider and approve the action taken report on the decisions of the 52nd meeting of Finance Committee of National Institute of Technology Warangal held on 27.12.2023.

Resolution:

The committee approved the following action taken report of the 52nd meeting of Finance Committee.

Item No.	Name of the Item	Resolution	Action taken
FC-52(2023)-01	Welcome to all members and invitees to the meeting by the Chairperson I/c		
FC-52(2023)-02	At the outset Director and Chairperson I/c welcomed all members to the meeting.		
FC-52(2023)-03	To confirm the minutes of the 51 st meeting of Finance Committee of National Institute of Technology Warangal	The minutes of the 51 st meeting of Finance Committee held on 20-10-2023 are approved.	Noted
FC-52(2023)-04	To consider and approve the action taken report on the decisions of the 51 st meeting of Finance Committee of National Institute of Technology Warangal held on 20.10.2023	The committee approved the following action taken report of the 51 st meeting of Finance Committee.	Noted
FC-52(2023)-05	To consider and approve the minutes of 39 th BWC meeting of the National Institute of Technology Warangal.	The minutes of the 39 th BWC meeting (Annexure FC52-A2) are approved.	Noted
FC-52(2023)-06	To consider the proposal for coverage of Prof. Narasiah, Dept. of Metallurgy and	The FC has taken note of the proposal and advised the Institute to forward the proposal to the	A letter has been sent to MoE



	Material Science under CCS (Pension) Rules, 1972 in place of National Pension Scheme	Ministry for confirmation.	
FC-52(2023)-07	To consider adoption of Relocation Allowance for newly joined faculty/staff members.	The Committee has not agreed upon the proposal of the Institute.	Noted
FC-52(2023)-08	To consider and approve the proposal for availing Manpower Outsourcing Service for the Institute for the period of two years with an estimated cost of Rs. 8,20,00,000/- (Rupees Eight Crore Twenty Lacs only) including Taxes and duties.	The Committee has approved the proposal of the Institute for availing Manpower Outsourcing Service for the Institute for the period of two years with an estimated cost of Rs. 8,20,00,000/- (Rupees Eight Crore Twenty Lacs only) including Taxes and duties.	The tender for availing Manpower Outsourcing Service has been published on the GeM portal.
FC-52(2023)-09	To inform the committee on extension of the existing contract of Security Services from M/s. SIS Security Services, at the total cost of approx. Rs.84,00,000/- (Rupees Eighty-Four lacs only) including all taxes and duties for a period of two months or till finalization of the new tender whichever is earlier.	The committee has noted the action taken by the Institute.	Noted
FC-52(2023)-10	Formulation of the Hostel Fee Structure from the Even Semester 2023-24 onwards	The Committee has approved the proposal of the Institute on implementing the Hostel Fee structure from the even semester 2023-24 onwards. However, the Committee advised the Institute to revise the existing fee structure	Implemented
FC-52(2023)-11	To comply with the orders of the Hon'ble High Court for the state of Telangana in COM.C.A. No. 47 of 2024, 48 of 2024 and 49 of 2024	The Committee has approved solicited for Payment of 50% of the decretal amount along with interest @ 12% per annum from the date of suits till the date of decrees with costs incurred by the respondent/ plaintiff, as per the orders of Hon'ble High Court of Telangana in COM.C.A. No. 47, 48 and 49 of 2023. However, the Committee has not agreed on processing of advocate fee claimed by the Counsel in the Execution Petitions.	The decretal amount has been deposited in the High Court of Telangana, Hyderabad.
FC-52(2023)-12	Award of Housekeeping tenders of NIT Warangal	The Committee has approved the proposal of awarding the housekeeping tender to the above mentioned L-1 bidders.	Noted
FC-52(2023)-13	Any other item with the permission of Chair: NIL		



Agenda No. FC-53 (2024)-04:

To consider and approve the minutes of 40th BWC meeting of the National Institute of Technology Warangal.

Resolution:

BWC-40 (2024)-03: The FC recommended to revise the proposal of construction of Ladies Hostel of 864 capacity retaining one block of 560 shared accommodation (two seated) and the remaining two blocks of 152 single seated accommodation to be converted to two seated rooms.

BWC-40 (2024)-07: The FC recommended the following modification to the resolution,

The BWC approved for providing Fibre Optic Communication Network and IP Phones in Admin, Departments, Centres, Academic Section, Examination section, Administrative section, Purchase sections, Hostels,.. etc except in residential areas. Since reimbursement of Telephone Charges are under consideration of FC vide under item no. FC-53(2024)-07, the BWC has not agreed for providing Fibre Optic Communication Network and IP Phones in residential areas because both the things can not be provided simultaneously.

Therefore, budget allocated for the installation of Fibre Optic Communication Network and IP Phones shall be amended accordingly. The matter shall be reported in the subsequent Finance Committee meeting.

Agenda No. FC-53 (2024)-05:

To consider and approve,

- a) Revision of Delegation of Financial Powers of the Institute.
- b) Revision of financial limit of authorized signatory for payment through Cheque/RTGS/Bank Transfer and Treasury Single Account

a. Revision of Delegation of Financial Powers of the Institute.

Table-1		
Authority	Limit of non-consumable	Remarks
Director	Rs. 2 Cr.	
Registrar	Rs. 5 lakh	As authorized by the Director
Dean (R&D)	Rs. 5 lakh	Only for project
Deans	Rs. 2 lakh	As authorized by the Director
Head of the Dept./Section/Centre	Rs. 25,000/-	As authorized by the Director

- b) Revision of financial limit of authorized signatory for payment through Cheque/RTGS/Bank Transfer and Treasury Single Account

Table-2		
Sl. No.	Signatory Authority	Financial Limits
For payment through Cheque/RTGS/Bank Transfer/ TSA (PFMS)		
1.	Jointly by Director and Registrar	For value more than Rs. 5,00,000/-
2.	Registrar	Up to Rs. 5,00,000/- and payment of Salaries to the employees, pensionary benefits, stipend to students, etc., without limit



3.	Deputy Registrar (Finance & Accounts)	Rs. 25,000/- And online payments of statutory taxes, electricity bills, water charges, telephone bill etc., without limit
----	--	---

Resolution:

The Finance Committee suggested to continue the delegation of power as decided in its 45th BoG meeting. The FC approved for financial limits of authorized signatory for payments through Cheque/RTGS/Bank Transfer/ TSA (PFMS) as mentioned in Table-2.

Agenda No. FC-53 (2024)-06:

To consider and approve the proposal for appointing a Public Relations Officer & Student Counsellor on consolidated pay basis.

Resolution:

The Finance Committee suggested to hire the services of agencies for Public Relations and Student Counselling activities through GeM or otherwise.

Agenda No. FC-53 (2024)-07:

To consider the adoption of Office Memorandums

Sl. No.	OM No. and dated	Subject matter
1	DoE F.No.24(3)/E.Coord/2018, dated 26.03.2018	Provisions of reimbursement of telephone charges.
2	DoE F. No. 25(12)/E. Coord-2018, dated 03.04.2018	Provisions of purchase of newspapers.
3	MEA No. Q/FD/695/03/2000 dated 25.09.2023	Revision of the rates of Daily Allowance (DA) for official journeys in various countries.

a. Provisions of reimbursement of telephone charges**Table-3**

A. Telephone Allowances		
Sl. No.	Designation and Level	Limit on reimbursement
1.	Director	Rs. 4200/-Per Month + GST as Applicable
2.	Registrar/ Deans	Rs. 3000/- Per Month +GST as applicable
3.	Heads/ Professors/ Officers of Pay Level -14	Rs. 2700/- Per Month+ GST as applicable
4.	Asso. Professors/ Assistant Professor (Gr-I) / Officers of Pay Level 12 and above	Rs. 2250/-Per Month +GST as applicable
5.	Officers of Pay Level 11 & 10 on functional requirement basis as Applicable (25% of total sanctioned strength as recommended by the Competent Authority).	Rs. 1200/- Per Month + GST as applicable

b) Provisions of purchase of newspapers**Table-4**

B. News Paper Allowance		
Sl. No.	Designation and Level	Limit on reimbursement
1.	Director	As per Actuals



2.	Registrar/ Professors/ Officers of Pay Level -14	Rs.1100/- Per Month
3.	Asso. Professors/ Officers of Pay Level 13	Rs. 850/-Per Month
4.	Assistant Professor (Gr-I) / Officers of Pay Level 12, 11 & 10	Rs. 500/- Per Month

c) Revision of the rates of DA for official journeys in various countries.

Table-5		
Sl. No.	Country	Monetary ceiling on accommodation charge
1.	USA	\$125
2.	All other Countries	\$100

Resolution:

The Finance Committee approved the above proposal.

Agenda No. FC-53 (2024)-08:

For the ratification of the action taken by the Director in adopting the F.No.12-212O23-U1 issued by the Department of Higher Education, Ministry of Education, Government of India, regarding the revision of emoluments and guidelines on service conditions for the research personnel engaged in the R&D program of the Institute through GATE/UGC/CSIR/INSPIRE/NET/GPAT.

Resolution:

The Finance Committee ratified the action taken by the Director and Chairman I/c, BoG for the payment of revised emoluments effective from January 1, 2023, to all JRF & SRF working in the R&D projects, as well as to the Institute research scholars who qualified GATE/UGC/CSIR/INSPIRE/NET/GPAT/Selection Process through National level examinations conducted by Central Government Departments and their agencies and Institutions such as DST, DBT, DAE, DOS, DRDO, MoE, ICAR, ICMR, IIT, IISC, IISER, NISER,etc. It was also suggested for candidates with B.Tech. GATE qualifications to be mandatory.

Agenda No. FC-53 (2024)-09:

To consider the proposal for procurement of 380 no. of Desktop Computers for newly joined faculty members, Research Scholars and for various Departments/ Centres of the Institute with an estimated cost of Rs. 4.56 Crore.

Table-6			
Sl. No.	Purpose	Qty.	Estimated cost in INR in Crores
1	For New Faculty Members	30	0.36
2	For Research Scholars	110	1.32
3	Research and Teaching Laboratories	240	2.88
		380	4.56

Resolution:

The Finance Committee approved the proposal of the Institute to purchase 380 desktop computers worth Rs. 4.56 Crore approximately under OH-35.



Agenda No. FC-53 (2024)-10:

To consider the proposal to float new tender for engaging a firm to provide Housekeeping Services in various hostels at NIT Warangal.

Resolution:

The Finance Committee approved on the proposal of the Institute to float a tender with an estimated value of Rs. 3.0 crore per annum to provide Housekeeping Services in various hostels at NIT Warangal.

Agenda No. FC-53 (2024)-11:

To inform the committee on extension of the work order for facility management services for Institute Guest House, NIT Warangal.

Resolution:

The Finance Committee approved an extension of the present contract for a period of three more months or till the award of new contract and the proposal for new tender with an estimated cost of Rs. 2.02 Crore for two years.

Agenda No. FC-53(2024)-12:

Proposal to float new tender for engaging a new catering agencies for providing catering services (including Kitchen and Dining Hall Maintenance) to Institute Food Courts (IFC-A, B, C, D and Priyadarshini Mess) and also to extend the services of present agencies till June, 2024.

The work order for providing Catering Services to Institute food courts was awarded to various firms as given below.

Table-7			
Name of the Food Court	Work order No. and Date	Name of the firm	Period of Contract
IFC-A and Priyadarshi Mess	NITW/P&S-Admin/Cat...hostel/1562; 04.03.2022	M/s Sakthi's Kitchen Pvt Ltd.,	05 th Jan, 2022 to 03 rd Mar, 2024
IFC-B	NITW/P&S-Admin/Cat...IFC-B/1563; 04.03.2022	M/s SS Catering and Maintenance Services Pt Ltd.,	05 th Jan, 2022 to 03 rd Mar, 2024
IFC-C	NITW/P&S-Admin/Cat...IFC-B/1564; 04.03.2022	M/s Foodsutra Art of Spices Pvt Ltd.,	05 th Jan, 2022 to 03 rd Mar, 2024

Resolution:

The Finance committee approved the proposal to float a new tender through GeM portal with an estimated cost of Rs. 16.50 Crore and recommended the proposal of the institute to utilize the services of present catering agencies till June 30, 2024 or till the finalization of new tender.

Agenda No. FC-53(2024)-13:

To consider the proposal worth Rs. 1.21 Crore (Excl. of GST) for purchase of Ansys academic Multiphysics - Campus wide License.

Resolution:

The Finance Committee approved proposal for purchase of Ansys Software of worth Rs. 1.21 Crore on proprietary basis from M/s Ansys Software Private Limited as a proprietary item.

**Agenda No. FC-53(2024)-14:**

To consider the Proposal of the Institute to extend the outsource manpower contract till 30.06.2024 or till the finalization of the new tender.

Resolution:

The Finance Committee noted the above mentioned information.

Agenda No. FC-53(2024)-15:

Professional fee claim raised by the Standing Counsel in connection with the execution petitions no. 16 of 2023, 17 of 2023, and 18 of 2023 before the Court of Special Judge for trial and disposal of Commercial Disputes, Ranga Reddy district

Resolution:

The Finance Committee advised the Institute to verify the details of appointment and payments being made in respect of Shri T. Mahender Rao, Advocate & Standing Counsel for the Institute at the Hon'ble High Court of Telangana and report the same in the next meeting.

Agenda No. FC-53(2024)-16:

To consider and accord approval for HEFA Loan Proposals of the Institute for submission to the Ministry.

Revised HEFA Proposal						
Table-9						(Rupees in Lakh)
Projects Name	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Rudramma Devi Ladies Hostel	5000	5000	2500	1000	Nil	13500
Lecture Hall Complex	2000	5000	5000	3000	Nil	15000
Faculty and Staff Residential Quarters	2000	5000	5000	3000	Nil	15000
Research Equipment*	2700	3710	1340	2250	3500	13500
Total	11700	18710	13840	9250	3500	57000

Resolution:

The Finance Committee recommended HEFA Loan Proposal of the Institute for submission to the Ministry.

Agenda No. FC-53(2024)-17:

To note the tentative annual allocation of Grant-in-aid for the financial year 2024-25 to the Institute by the Ministry of Education and to accord approval for seeking Supplementary Demand for Grant 2024-25 of Rs.41 Crore under OH- 35 to meet the requirement for EWS building.

Resolution:

The Finance Committee approved for seeking Supplementary Demand for Grant 2024-25 to meet the additional requirement fund of Rs.41 Crore under OH-35 for the construction of two blocks of 152 seated capacity under EWS for the construction of Rudrama Devi Ladies Hostel Complex as the balance of Rs.13.52 Crore (56.52 - 43.00) requirement in this regard would be met from IRG.

**Agenda No. FC-53(2024)-18:**

To note the five year roadmap for capital expenditure under the OH-35 submitted by the Institute to the Ministry.

The five year roadmap for capital expenditure under OH-35 (other than HEFA proposal) intimated to the Ministry is as follows:

Capital requirement under OH-35 in the next five years (Rupees in Lakh)**Table-11**

Projects Name	2024-25	2025-26	2026-27	2027-28	2028-29	Total
Renovation of Quarters	500					500
Renovation of Hostel Blocks	400	850	250			1500
Open Air Amphitheatre	200					200
New Canteen	100	200				300
Outreach Centre renovation	200	100				300
Re-carpeting of roads in Campus	150	100				250
Auditorium renovation	500	500				1000
Central Workshops renovation	250	250				500
Fountains	50	50				100
Toilet Complexes	100	100				200
STP & Sprinkler Systems	50	50				100
Landscaping	50	50				100
Parking complex	75	75				150
Multipurpose Indoor Sports Complex	500	500				1000
Dhyanchand Sports Complex	250	250	200			700
Fiber Optic Communication network	100	150				250
CRIF Equipment	140	130	130	140	130	670
Department Equipment	525	660	730	810	1070	3795
E-Journal & Books	600	600	600	600	600	3000
Laboratory & Classroom Furniture	700	1000	1200	1600	1800	6300
Total	5440	5615	3110	3150	3600	20915

Resolution:

The Finance Committee noted the five year roadmap for capital expenditure under the Object Head 35 submitted by the Institute to the MoE.



Agenda No. FC-53(2024)-19:

To consider and approve budget for conducting Capacity Building Program on Design & Entrepreneurship under Malviya Mission Teacher Training Programme

Resolution:

The Finance Committee approved the proposal of the allocation of budget of Rs 50 Lac/year for next 5 years under OH-31 grant-in-aid.

Agenda No. FC-53(2024)-20:

Any other item with the permission of the Chair: **NIL**

The meeting ended with a vote of thanks to the Chair.

(Prof. N.V. Umamahesh)
Registrar I/c. & Member Secretary
Finance Committee
National Institute of Technology
Warangal-506004
Telangana State

(Prof. Bidyadhar Subudhi)
Director & Chairperson I/c.
Finance Committee
National Institute of Technology
Warangal-506004
Telangana State