



**NATIONAL INSTITUTE OF TECHNOLOGY
WARANGAL**
TEMPLATE FOR ADVERTISEMENT FOR THE SELECTION OF PROJECT
STAFF (Form – E-3)

Advertisement format for SRF/JRF/PA/CA recruitment under a research

Project_Advt. No: NITW/MMTTC/MANPOWER/2025 dated 25-11-2025

Project title	Malaviya Mission Teacher Training Centre (MMTTC) of NIT Warangal
Sponsoring agency	University Grants Commission, Ministry of Education, Government of India
Position title	Computer Assistant
Duration (in years)	Purely on contract and initially for 4 months, up to 31 March 2026 (extendable based on performance and subject to the extension of the project)
Number of position(s)	One
Essential qualification	Computer Assistant: Essential: Bachelor's degree in Computer Science / Information Technology / BCA from a recognized University/Institute.
Desired qualifications	• Master of Computer Applications (MCA) will be given preference. • Experience in video recording and editing academic lectures or educational content creation using professional tools. • Proficiency in Office automation tools, Drafting, Designing Brochures, Banners, Certificates, data entry in the portals, etc. • Working experience of video camera operations, audio recording, lighting setup, and screen capture tools. • Familiarity in preparation of Content with online learning platforms such as NPTEL, SWAYAM, MOOCs and YouTube Studio. • Familiarity with online conferencing platforms like Google Meet, Zoom, Webex, Teams, etc. • Knowledge of graphics and animation tools (Adobe After Effects, Photoshop, Canva, etc.). • Good communication skills and ability to work collaboratively with faculty and technical teams.
Emoluments	Rs. 30,000 (Consolidated per month)
HRA/Accommodation	Not applicable
Job nature	Proactive in assisting the Program Coordinator with organizing both online and offline Faculty Development Programs, workshops, short-term courses, orientation programs, and Faculty Induction Programs, skilled in developing video lectures and virtual lab experiments, as well as editing and publishing video content through digital and studio platforms.
Other benefits	Not applicable
How to apply?	The proforma of application is attached with this advertisement. Complete and send to an email ctl_hod@nitw.ac.in; tlc@nitw.ac.in
Submission mode	Soft copy/Online mode (by email only)
Last date to apply	30-11-2025 up to 11:59 pm
Intimation of Interview	01-12-2025
Interview	02-12-2025
Whom to contact?	Prof. M. Sailaja Kumari Principal Investigator and Program Coordinator, MMTTC National Institute of Technology Warangal – 506 004 Telangana State, India
Contact Email ID	ctl_hod@nitw.ac.in; tlc@nitw.ac.in
Please note: ○ The position is purely temporary ○ Please enclose a brief resume/ curriculum vitae/ bio-data along with the applications form ○ List of eligible candidates will be announced on the institute website and also intimated through email or phone. ○ Shortlisted candidate will have to attend an interview (OFFLINE) ○ No TA/DA will be paid for attending interview	

Prof. M. Sailaja Kumari
○ Head, CTL

**APPLICATION FOR THE POSITION OF JRF/SRF/RA/PA/CA POSITION at
MMTTC, NIT Warangal (Sponsored by UGC, Min. of Education, Govt. of India)
Advt. No. No: NITW/MMTTC/MANPOWER/2025 dated 25-11-2025
(Please enclose a copy of bio-data/ resume/ curriculum-vitae)**

1. **Name of the candidate**
2. **Father's name**
3. **Date of birth (DD/MM/YYYY)**
4. **Sex** Male/ Female
5. **Marital status** Single/ married
6. **Category** OC/OBC/SC/ST
7. **Educational qualifications**

Degree	Specialization/ subjects	Board/ University	Year of passing	Class	Percentage/ CGPA
SSC					
Intermediate					
B.Sc./ B.E./B.Tech					
M.Sc./ M.Tech.					
Ph.D.					

8. **Research/Industrial/Teaching experience**

S.No.	Organisation/ industry served	Date/ Month of entry	Date/ Month of leaving	Months/ Years of experience

9. **Publications/ conference participations**

10. **Any other relevant information**

Declaration

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of the information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled. I confirm, that I am available for ONLINE interview, if necessary.

Date:

Signature of the candidate

Prof. M. Sailaja Kumari
○ Head, CTL