



राष्ट्रीय प्रौद्योगिकी संस्थान वरंगल

NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL
(शिक्षा मंत्रालय, भारत सरकार के अधीन राष्ट्रीय महत्व का एक संस्थान)

(An Institute of National Importance under Ministry of
Education, Govt. of India)

तेलंगाना / Telangana – 506004, India.

NOTICE INVITING QUOTATIONS (NIQ)

Notification. No: NITW/24th CONVOCATION/NIQ/2026-27/Stoles

Date: 19-08-2026

Name of Goods/Services	Customized Convocation Stoles (Dupattas)
Time for Supply of item after release of Purchase order	10 Days
Last Date for submission of bids	24-08-2026 before 11.00 AM
Name, Designation & Address of the Indenter	Prof. P. Vamsi Krishna Professor Convener (Convocation Dress Committee) NIT Warangal, Kazipet, Warangal – 506004
Address for Submission of bids [Type Address of the Department and Contact Person Details with Phone Number]	Shri. Veera Manikanth, Deputy Registrar, Purchase and Stores Section, NIT Warangal, Kazipet, Warangal – 506004 Ph No. 0870-246 2910



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NOTICE INVITING QUOTATION (NIQ)

The National Institute of Technology Warangal (in short – NIT Warangal) is an Institute of National Importance, under Ministry of Education Govt of India, imparting Technical Education and engaged in Research Activities. It is proposed to procure the items for the departmental academic/research activities.

Sealed Quotations as per the Price Schedule given in this NIQ are invited for the following items subject to the terms and conditions, from the reputed manufacturers or its authorized dealers so as to reach on or before scheduled date and time. The quotations in the firm's Business letter head should be address to the "Director, NIT Warangal". The envelope shall be super-scribed with the Quotation Notification Number and the Name of the Goods/Services for which quotation is submitted.

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Last Date for submission of bids	24-08-2026 before 11.00 AM
Name, Designation & Address of the Intender	Prof. P. Vamsi Krishna (Professor) Convener (Convocation Dress Committee) NIT Warangal, Kazipet, Warangal – 506004
Address for Submission of bids [Type Address of the Department and Contact Person Details with Phone Number]	Shri. Veera Manikanth, Deputy Registrar, Purchase and Stores Section, NIT Warangal, Kazipet, Warangal – 506004 Ph. No. 0870-246 2910

Sd/-

Deputy Registrar (P&S)

Note: Institute shall not be responsible for any postal delay about non-receipt /non-delivery of the bids or due to wrong addressee.

SECTION-1
Terms and Conditions

1. The rates should be quoted for preferably FOR destination from supply within India.
2. The bidder should submit valid GST certificate.
3. The bidder must submit valid PAN Card.
4. The bidder should submit the following:
The bidder shall have a valid GST Registration certificate.
The bidder must provide a valid PAN Card.
The bidder should not be blacklisted by any Govt. Agency/Dept. [A declaration to this effect is to be submitted on the Company/ Business Letter Head]
5. The rate quoted should be on unit basis. Taxes and other charges should be quoted separately, considering exemptions if any. (as per the prescribed format).
6. Quotations with vague and indefinite expressions such as “subject to prior confirmation”, “subject to immediate acceptance” etc. will be treated as vague offers and rejected accordingly. Any conditional quotation shall be rejected summarily.
7. Anyone willing to submit their response through email against this NIQ shall send a password protected PDF to the following email dr_ps@nitw.ac.in and also submit all the other required documents as per NIQ to the said email and the price bid quoted in section 3 of the NIQ shall be password protected and the password will be taken from the bidder on the date of evaluation of the bid by LPC.
8. NIT Warangal reserves the right to reject any quotation or part or the whole of the inviting quotation process without assigning any reason. The decision of the NIT Warangal will be final in this regard.
9. The quotations received after the mentioned deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay, this Institute will not be responsible.
10. In case of dispute, the matter will be subject to Warangal Jurisdiction only
11. Rate quoted should be inclusive of Printing and Stitching of **Customized Convocation stoles (Dupattas)**. (whichever Applicable)
12. Payment: No advance payment will be made. Payment will be made only after the supply of the item in good and satisfactory condition and receipt of performance security by supplier.
13. Guarantee/Warranty period should be specified for the complete period should be specified in section 3 of this tender document. (If Applicable)

14. Period requirement for the supply and installation of item should be specified in section 3 of this tender document. (If Applicable)
15. In case of dispute, the matter will be subject to Warangal Jurisdiction only.
16. The bidder must have supplied stoles to any IITs, NITs, or CFTIs for convocation ceremonies on at least two occasions. This is be stipulated as a **pre-eligibility condition**. The bidder should submit relevant Purchase Orders and/or Experience Certificates as documentary proof of having fulfilled this requirement.
17. Liquidated Damage: - If the contractor fails to complete work within the specified period, then a penalty at the rate of 0.5 % per day of the total Work Order value shall be levied subject to a maximum of 10% of the total work order value or forfeit the security deposit without assigning any reason what so ever.
18. NIT Warangal reserves the right to increase or decrease the quantity and/ or amount of work. The decision of Quantity of work in the NIT Warangal will be final in this regard.

SECTION-2

SCHEDULE OF REQUIREMENTS, SPECIFICATIONS AND ALLIED DETAILS

[To be filled up by the Department / Centre of NIT Warangal]

Item(s) Name to be procured	Customized Convocation Stoles (Dupattas)
Brief Specifications of the Item(s) (Attach Additional Sheet if necessary)	Customized Convocation Stoles (Dupattas) (Separate sheet enclosed)
Quantity	1650 Nos (Approximately)
Any other details / requirement	The final Quantity may be increased or decreased before issuing of purchase order.
Delivery Schedule expected after placement of Purchase order	10 Days

:

Technical Specification For Convocation Stole:

Fabric: Traditional Indian fabric

Material: Cotton, Rayon, Raw Silk, Thusser (Indian Fabric)

Length of stole: 190cm -200cm

Width of stole: 175 mm

Main body: 125-130 mm

Width of panel on both side: 25-30 mm

Color: Blue, Yellow, Dark Blue, Red or As Desired By Institute.

Golden zari lace in bottom.

Stitching: of good quality

Sample: reference sample is available at institute.

Party must submit samples along with quote.

Reference Image:







SECTION 3
PRICE SCHEDULE

[To be used by the bidder for submission of the quotation]

	Customized Convocation stoles (Dupattas)	
1.	Currency and Unit Price	
2.	Quantity	
3.	Item Cost	
4.	Taxes and Other Charges (i) Specify the type of taxes and duties in percentages and also in figures. (ii) Specify Other Charges in figures.	
	Total Cost of the Items	
	Warranty Period (Conforming to the Schedule of requirements) (If Applicable)	
	Delivery Schedule (Conforming to the Schedule of requirements)	
	Name and address of the Firm for placing purchase order	

Signature of the Bidder: _____

Name and Designation: _____

Business Address : _____

Place:

Date:

Seal of the Bidder's Firm

SECTION 4
CONTRACT FORM

[To be provided by the bidder in the business letter head]

1. (Name of the Supplier/Firm) hereby abide by the delivery schedule mentioned in this document for supply of the items if the purchase order is awarded.
2. The item will be supplied conforming to the specifications stated in this document without any defect and deviations.
3. Warranty will be given for the period mentioned in this document and service will be rendered to the satisfaction of NIT Warangal during this period.

Signature of the Bidder: _____

Name : _____

Business Address : _____

Place:

Date:

Seal of the Bidder's Firm