



NATIONAL INSTITUTE OF TECHNOLOGY, WARANGAL

DEPARTMENT OF MANAGEMENT STUDIES

M.B.A Admissions – 2025

INSTRUCTIONS

The provisionally selected candidates are informed to follow the instructions given below strictly:

1. The candidates, whose final results published and/or awaited are advised to note that they should obtain:
 - (i) at least 60% aggregate marks or 6.5 CGPA on a 10-point scale.
 - (ii) SC/ST/PwD candidates with 55% aggregate marks or 6.0 CGPA on 10-point scale.
 - (iii) In case, the result of qualifying degree is awaited, provisional admission is permitted to a candidate subject to meeting above minimum qualifying degree requirements latest by September 30, 2025. In these cases, all exams should have been completed by August 15, 2025. A certificate from the Head of the Current Institute to that effect should be submitted during document verification.
2. Each provisionally selected candidate is required to pay the seat acceptance fee of Rs. 77,500/- (which comprises of Tuition Fee of Rs. 35,000/- for first semester and other fee of Rs. 42,500/-) along with the hostel fee of Rs.43, 000/- (full details are available at <https://admissions.nitw.ac.in/impinstructions/>) by using the link given in the table during scheduled dates 17-19, July 2025.

Payment Link:

Copy the following link and paste in the browser. Then you will be directed to payment portal directly (do not use mobile apps for making fee payments.)

What?	How?	When?
<u>Additional Phase</u> Entering the basic data of the Candidate and uploading the documents.	Online in SMILE ERP (https://erp.nitw.ac.in/ext/adm/login) Guidelines to register this SMILE ERP is given in the pdf available at https://nitw.ac.in/cdis/assets/images/docs/Admission_Steps_ERP.pdf	17.07.2025 to 19.07.2025
Physical reporting at the Academic Section, NITW for certificate verification and provisional admission.	Offline	18.07.2025 to 21.07.2025
Commencement of classwork	Offline	21.07.2025

3. If the candidate fails to pay the seat acceptance fee within the stipulated time (i.e. during 17-19, July 2025) of Additional Phase schedule, the candidate will lose his/her claim on the allotted seat (that means the candidate's provisionally selected seat will be cancelled automatically).
4. Please visit the institute and admission websites: <https://www.nitw.ac.in> (and) <https://admissions.nitw.ac.in/> for regular updates.

5. The candidates are required to report physically to the Institute (visit the institute website for exact dates and no separate call letters shall be sent to the candidates), failing which their allotted seat will be cancelled and the fee deposited will be refunded as per the refund policy of the Institute, which is available at <https://admissions.nitw.ac.in/impinstructions/>. If any changes are there in physical reporting schedule, it will be notified on the Institute website only. Hence, the candidates are informed to visit the Institute website regularly for any latest updates.
6. If any candidate wants to cancel his/her allotted seat before physical reporting, he/she can send a request for cancellation to the PIC (Admissions) through email: admissions@nitw.ac.in and admissions.pg@nitw.ac.in. In that case, the candidate should provide the bank account details (Name of the account holder, Account Number, Name of the bank branch, IFSC code) along with the proof (either a copy of cancelled cheque or stamped front page of pass book of the same bank account). The account must be in the name of the candidate only. The refund amount will be transferred to the candidate's bank account only after entire admission process is completed.
7. The PwD candidates will be required to undergo the medical examination by the medical board constituted by the Institute at the time of physical reporting. Based on medical examination, if the medical board finds the candidate ineligible for PwD category at that time, her/his seat may be cancelled.
8. **The eligible refund amount to the candidate who cancels the admission before physical reporting is the balance amount after an amount of Rs. 5,000 deducted towards the processing fee from the fee paid.**

If a candidate cancels his/her admission after physical reporting, an amount of Rs. 3,000/- only will be refunded to the candidate.

The refund process will begin after the entire admission process is completed. Therefore, the refund may take 3–4 months. As per the refund policy available at <https://admissions.nitw.ac.in/impinstructions/>, the eligible refund amount will be credited to the candidates' bank account only.

9. **At the time of online registration through SMILE ERP/NITWAS portal and the physical reporting, the list of documents to be submitted is given below.**

Two recent passport size photographs & Original certificates for verification and two sets of Xerox copies of the following certificates:

- a) S.S.C. / Class X Certificate
- b) Intermediate / Class XII Certificate
- c) Bachelor's Degree Provisional / Degree Certificate (in case, the candidate is appearing for the final examinations, the candidate should produce the marks memoranda / grade sheets of all the examinations up to pre-final year/semester)
- d) Course Completion Certificate (Issued by the Head of the Institute, in case of present final year/semester when results are awaited)
- e) UG Marks Sheets / Consolidated Marks Memo

- f) CAT/MAT/GMAT Rank Card with Valid Score.
 - g) Original Category Certificate (OBC-NCL/SC/ST/PwD/EWS)
 - h) Study and Conduct Certificate
 - i) Original Transfer Certificate issued from the Institute last studied/attended.
 - j) Original Migration Certificate
 - k) Aadhar Card
 - l) APAAR ID
10. **In case of OBC-NCL / EWS category, the category Certificate issued on or after 01 – 04 – 2025 only is accepted.**
11. If a candidate is found ineligible at the time of document verification during the time of physical reporting due to the reason for not producing the required category certificate or not satisfying the eligibility criteria given in the information brochure of MBA 2025 admissions available at <https://admissions.nitw.ac.in/>, her/his seat is liable to be cancelled. Such candidates are eligible to get the refund as per Institute rules.
12. The candidate has to pay the tuition fee of Rs. 35,000/- in each of second, third and fourth semesters. An amount of Rs. 15,200/- will be collected towards the other fee along with third- semester tuition fee.
13. Regarding the hostel fee, please see the NITW hostels website: <https://www.nitw.ac.in/hostel> and <https://admissions.nitw.ac.in/>.

All admitted candidates are required to stay in the Institute hostels. The payment link for the hostel fee of Rs. 43,000/- is included within the registration link.