NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL
RECRUITMENT SECTION

F. No. A-12017/1/2025-Admn dt. 20-11-2026.

NOTICE

Sub: Submission of deficient documents/information by applicants under the Compassionate Appointment Scheme notified vide Institute Circular dated 21.05.2025 – Reg.

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The applications received under the Compassionate Appointment Scheme notified vide Institute Circular dated 21.05.2025 are being scrutinised along with the supporting documents furnished by the applicants. During the scrutiny, certain deficiencies, shortfalls and discrepancies have been noticed, necessitating the submission of additional documents/information and/or clarification, as applicable.

2. Accordingly, the PPO-wise (Pension Payment order) details of the deficiencies/shortfalls and the additional documents/information required to be furnished by the respective applicants are indicated in Annexure-I to this Notice. The applicants concerned are hereby advised to carefully examine the requirements specified against the relevant PPO number and furnish the requisite documents/information, duly substantiating the particulars furnished in their respective applications.

3. The documents/information specified in Annexure-I, along with the requisite supporting certificates and records, shall reach the Institute **on or before 08th December 2026, by 5:00 PM**. The documents shall be forwarded by post in a sealed envelope, duly superscribed "***Application for Compassionate Appointment – Submission of Deficient Documents***", addressed to:

The Registrar
National Institute of Technology Warangal
Hanumakonda – 506 004
Telangana.

4. The applicants shall ensure that the documents submitted are complete, legible and issued by the respective competent authorities, wherever applicable. The general instructions regarding the documents to be furnished are detailed below Annexure-I. Applicants are required to submit only those documents/information specifically indicated against their respective PPO numbers.

5. Applications which are not supported by the requisite documents/information may not be considered for further scrutiny and assessment, and may be liable for rejection. Further, documents/representations received after the stipulated date and time shall not be entertained.

6. Submission of additional documents/information shall not confer any right to appointment under the Scheme. The applications, along with the documents furnished, shall be taken up for further scrutiny and assessment in accordance with the prescribed provisions of the Compassionate Appointment Scheme, including the Relative Merit Point System.

Sd/-
REGISTRAR

ANNEXURE – I

PPO-wise documents/information required to be submitted:

S No.	PPO No. of the Pensioner/ Family Pensioner	Name of the Applicant	Documents required
1	493	Bhukya Hariprasanna Naik	1. Income Certificates
2	781	Enagandula Manohar	1. No Objection Certificate (NOC) 2. Family Member Certificate. 3. Income Certificates 4. Immovable Property and Valuation Certificate. 5. Liability certificate 6. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 7. Residence Certificate.
3	687	Swetha	1. No Objection Certificate (NOC) 2. Family Member Certificate. 3. Income Certificates 4. Immovable Property and Valuation Certificate. 5. Liability certificate 6. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 7. Residence Certificate. 8. Legal Heir Certificate.
4	865	S Mounika	1. Copy of the Death Certificate of the deceased employee. 2. Aadhaar Card of the applicant. 3. Income Certificates 4. Immovable Property and Valuation Certificate. 5. Liability certificate 6. Residence Certificate. 7. Legal Heir Certificate.
5	716	Naga Raju Gaddam	1. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 2. Affidavit regarding the living status of the mother of the deceased employee. 3. No Objection Certificate (NOC) 4. Family Member Certificate. 5. Income Certificates 6. Immovable Property and Valuation Certificate. 7. Liability certificate 8. Residence Certificate.

6	791	Jakkula Sampath Kumar	1. Income Certificate. 2. Immovable Property and Valuation Certificate. 3. Residence Certificate. 4. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any.
7	810	Gudikandula Swetha	1. Income Certificates 2. Immovable Property and Valuation Certificate. 3. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 4. Family Member Certificate.
8	609	Kinnera Kommalu	1. No Objection Certificate (NOC) 2. Income Certificates 3. Immovable Property and Valuation Certificate. 4. Residence Certificate. 5. Family Member Certificate.
9	505	Mohd Abdul Samad	1. Income Certificates 2. Immovable Property and Valuation Certificate. 3. Residence Certificate. 4. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any.
10	573	Panuganti Shiva Kumar	1. No Objection Certificate (NOC) 2. Income Certificates. 3. Immovable Property and Valuation Certificate. 4. Residence Certificate. 5. Liability certificate 6. Details regarding the marital status of all family members. 7. Family Member Certificate.
11	573	Panuganti Gouthami	1. No Objection Certificate (NOC) 2. Income Certificates 3. Immovable Property and Valuation Certificate. 4. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 5. Family Member Certificate.
12	851	Sherla Ashok	1. Income Certificates 2. Immovable Property and Valuation Certificate. 3. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 4. Liability certificate.

13	532	Olibabu Koyyeda	1. No Objection Certificate (NOC) 2. Income Certificates 3. Immovable Property and Valuation Certificate. 4. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 5. Liability certificate 6. Residence Certificate.
14	714	Mogusani Rajiv	1. Family Member Certificate. 2. Income Certificates. 3. Immovable Property and Valuation Certificate. 4. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 5. Liability certificate 6. Residence Certificate. 7. Aadhaar Card of the applicant.
15	483	Ramulu Pothuraju (alias Ramaswamy)	1. Family Member Certificate. 2. No Objection Certificate (NOC) 3. Immovable Property and Valuation Certificate. 4. Residence Certificate. 5. Liability certificate. 6. Income Certificates 7. Name change certificate
16	777	Bukya Naveen Naik	1. Immovable Property and Valuation Certificate. 2. Residence Certificate. 3. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 4. Income Certificates 5. Aadhaar Card of the applicant.
17	631	Renukuntla Harish	1. Family Member Certificate. 2. Income Certificates. 3. Immovable Property and Valuation Certificate. 4. Residence Certificate. 5. No Objection Certificate (NOC) 6. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 7. Aadhaar Card of the applicant.
18	543	Bixapathi T	1. Income Certificates 2. Immovable Property and Valuation Certificate. 3. Residence Certificate.
19	819	Kunumalla Ravi Varma	1. Income Certificates. 2. Immovable Property and Valuation Certificate. 3. Residence Certificate.

20	779	Nagavelli Rohan	1. Intermediate (10+2) Certificate. 2. Immovable Property and Valuation Certificate. 3. Residence Certificate. 4. No Objection Certificate (NOC) 5. Family Member Certificate. 6. Income Certificates
21	491	Srikanth Nagapuri	1. Immovable Property and Valuation Certificate. 2. Residence Certificate. 3. Family Member Certificate. 4. Income Certificates
22	662	Datla Rahul	1. Immovable Property and Valuation Certificate. 2. Residence Certificate. 3. Aadhaar Card of the applicant. 4. No Objection Certificate (NOC) 5. SSC Certificate. 6. Intermediate (10+2) Certificate.
23	498	Kiran Kumar M	1. Immovable Property and Valuation Certificate. 2. Residence Certificate. 3. Family Member Certificate. 4. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any.
24	701	Prasad N	1. Income Certificates 2. Immovable Property and Valuation Certificate. 3. Residence Certificate. 4. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 5. Family Member Certificate.
25	497	Md Habeeb	1. Immovable Property and Valuation Certificate. 2. Family Member Certificate. 3. No Objection Certificate (NOC) 4. Residence Certificate. 5. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 6. Income Certificates
26	589	Arjun P	1. No Objection Certificate (NOC) 2. Family Member Certificate. 3. Immovable Property and Valuation Certificate. 4. Residence Certificate. 5. Aadhaar Card of the applicant. 6. Intermediate (10+2) Certificate. 7. Income Certificates

27	840	Manthurthi Pavan Kalyan	1. Immovable Property and Valuation Certificate. 2. Income Certificates 3. Residence Certificate. 4. Aadhaar Card of the applicant. 5. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 6. Family Member Certificate.
28	455	Kalvacharla Anith Pranesh	1. Immovable Property and Valuation Certificate. 2. Income Certificates 3. Residence Certificate. 4. Family Member Certificate.
29	453	Salla Jagadeesh	1. No Objection Certificate (NOC) 2. Income Certificates 3. Immovable Property and Valuation Certificate. 4. Residence Certificate. 5. Family Member Certificate. 6. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any.
30	235	Tingilikar Rajender	1. Immovable Property and Valuation Certificate. 2. No Objection Certificate (NOC) 3. Residence Certificate. 4. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 5. Family Member Certificate. 6. Aadhaar Card of the applicant. 7. Income Certificates.
31	496	Vamsi	1. Family Member Certificate. 2. Intermediate (10+2) Certificate. 3. Residence Certificate. 4. Income Certificates. 5. Immovable Property and Valuation Certificate. 6. No Objection Certificate (NOC) 7. Legal heir Certificate
32	757	Pathi Niranjan	1. Immovable Property and Valuation Certificate. 2. No Objection Certificate (NOC) 3. Family Member Certificate. 4. SSC Certificate. 5. Intermediate (10+2) Certificate. 6. Residence Certificate. 7. Income Certificates. 8. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any.

33	632	Pathi Anil	1. Immovable Property and Valuation Certificate. 2. No Objection Certificate (NOC) 3. Family Member Certificate. 4. Intermediate (10+2) Certificate. 5. Residence Certificate. 6. Income Certificates 7. Registration Certificate (RC) and valid Insurance Certificate of vehicles, if any. 8. Affidavit for unmarried daughter.

GENERAL INSTRUCTIONS REGARDING DOCUMENTS TO BE FURNISHED

The following document categories and instructions shall be referred to while furnishing the documents specified against the respective applicants in Annexure-I. Applicants are required to submit only those documents indicated against their names.

Document category	Instructions regarding submission
Family Member Certificate	A Family Member Certificate/Family Certificate issued by the Tahsildar/Mandal Revenue Officer (MRO) or other competent authority, indicating the complete particulars of the family members of the deceased employee, including spouse, parents, sons and daughters (married and unmarried), and other family members, wherever applicable. The relationship of each member with the deceased employee shall be clearly indicated. Dependent family members residing separately shall also be included.
Income Certificate	Income Certificates of the all the dependent family members of the deceased employee, including the applicant, spouse, parents, sons and daughters (married and unmarried), and other family members, wherever applicable issued by the competent Revenue Authority. Wherever applicable, supporting documents such as Income Tax Returns for the preceding three years, bank statements indicating income receipts for the preceding six months, salary/employment certificates, income statements and details of income from business, profession, agriculture, rent or other sources shall also be furnished. The prescribed affidavit, duly verified by the competent authority, shall also be furnished wherever stipulated under the Institute notification.
Immovable Property Details and Valuation Certificate	A comprehensive statement of immovable properties, if any, standing in the name of the deceased employee, applicant and other dependent family members, along with relevant ownership documents and valuation certificates issued by the competent Revenue/Municipal Authority or other concerned Government authority. Details of

	residential, agricultural and commercial properties, wherever applicable, along with income derived therefrom, shall be furnished.
Movable Property Details – Vehicles	Details of vehicles, particularly two-wheelers, three-wheelers and four-wheelers, standing in the name of the deceased employee, applicant and other dependent family members, along with copies of the Registration Certificates (RCs) issued by the concerned Regional Transport Office (RTO) and valid Insurance Certificates, wherever applicable.
Residence Certificate	A Residence Certificate of the applicant issued by the competent Revenue Authority, such as the Tahsildar/Mandal Revenue Officer.
No Objection Certificate (NOC)	NOCs/consent letters from all the dependent family members of the deceased employee, including spouse, parents, sons and daughters (married and unmarried), and other family members, wherever applicable in the prescribed format appended to the Institute notification (Format attached as **Annexure-II**), duly signed by the respective family members.
Proof of Outstanding Liabilities	A statement of outstanding liabilities, if any, left by the deceased employee, supported by documentary evidence/certificates issued by the concerned banks, Government Departments or recognised lending agencies. The outstanding amounts, particularly as on the date of death of the employee, shall be clearly indicated. Private/family loans not supported by verifiable documentary evidence shall not be included.
Legal Heir Certificate	A Legal Heir Certificate or other appropriate documentary evidence issued by the competent authority, establishing the relationship of the applicant with the deceased employee.
Identity Proof	A self-attested copy of the Aadhaar Card of the applicant.
Educational Qualification Certificates	Self-attested copies of the SSC (or equivalent), Intermediate/10+2 (or equivalent) and other educational/technical qualification certificates possessed by the applicant.
Name Change Certificate	In cases involving a change or discrepancy in the name of the applicant or any family member, a copy of the relevant Gazette notification published by the Government of India or the respective State Government, as applicable.
Death Certificate	A copy of the Death Certificate of the deceased employee issued by the competent authority.

Note: The above document categories shall be read with the specific requirements indicated against each applicant in Annexure-I.

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ANNEXURE -II

Proforma for obtaining consent from dependent family members of late Institute employee (other than applicant)

No Objection Letter

Shri / Smt……, Son/ Daughter/ Wife/ Husband of Late Shri / Smt…… (Institute employee- death in service/ retired on medical invalidation / missing employee) has applied for grant of appointment on compassionate grounds to the dependent family members of the Institute employee (death in service/ retired on medical invalidation/ missing employee).

2. We, the following dependent family members of the deceased Institute employee Shri / Smt……., have no objection if the said appointment is considered / given to the applicant Shri / Smt…… and hereby give our consent for the same without any duress and at our free will.

Name, address and dated signatures of all the adult dependent family members of the deceased Institute employee (other than the applicant)

Name	**Address**	**Signature with Date (Left thumb impression in case of illiterate)**

Signature of the applicant