



**NATIONAL INSTITUTE OF TECHNOLOGY
WARANGAL**
TEMPLATE FOR ADVERTISEMENT FOR THE SELECTION OF PROJECT
STAFF (Form – E-3)

Advertisement format for SRF/JRF/RA recruitment under a research project

Advt No: NITW/E&ICT/MANPOWER/2024

Project title	E&ICT Academy NIT Warangal
Sponsoring agency	Ministry of Electronics and Information Technology (MeitY), Government of India
Position title	Operating Assistant, Lab Assistant, Office Helper
Duration (in years)	Purely on contract and initially for 1 year; (may be extended up to the duration of the project i.e., 04 more years, based on performance)
Number of position(s)	Operating Assistant (02), Lab Assistant(01), Office Helper (01)
Essential qualification	Operating Assistant: Bachelor's degree in commerce/computer applications/ engineering/ science/technology /business administration with at least 4-year experience of working in a reputed organization in relevant field. Experience of working on IT tools and software systems for office works. Desirable: Managing online /virtual meetings on meeting platforms, working experience in finance and accounts in a government \autonomous organization. Lab Assistant: BSc/3 years diploma in engineering/Technology in any discipline from a recognised University/ Institute. Preference will be given to candidates having computer proficiency with commonly used packages like MS-Word, Excel Power Point or equivalent and has to travel as and when required for the project. Office Helper: SSC Passed from a recognised Board.
Desired qualifications	candidates having computer proficiency with commonly used packages like MS-Word, Excel Power Point or equivalent and has to travel as and when required for the project.
Emoluments	Operating Assistant: Rs. 25000 Lab Assistant: Rs. 25000 Office Helper: Rs. 20000
HRA/ Accommodation	HRA as per institute rules. The selected candidate is also eligible for on-campus Hostel & Mess facilities, subject to availability.
Job nature	proficiency with commonly used packages like MS-Word, Excel Power Point or equivalent
Other benefits	
How to apply?	The perform of application is attached with this advertisement. Complete and send to an email patri@nitw.ac.in
Submission mode	soft copy/Online mode
Last date to apply	02/10/2024 11:59 pm
Whom to contact?	Prof. P Sreehari Rao Professor Dept. of ECE National Institute of Technology Warangal – 506 004 Telangana State, India
Contact Email ID	patri@nitw.ac.in

Please note:

- The position is purely temporary
- Please enclose a brief resume/ curriculum vitae/ bio-data along with the applications form
- List of eligible candidates will be announced on the institute website and also intimated through email or phone.
- Shortlisted candidate will have to attend an interview (ONLINE/OFFLINE)
- If Interview need to be conducted online, candidates are expected to have good internet connection
- No TA/DA will be paid for attending interview

**APPLICATION FOR THE POSITION OF JRF/SRF/RA/PA/TA POSITION at
E&ICT Academy NIT Warangal (Sponsored by MeitY, Govt of India)**

Advt. No. _____ dated DD/MM/YYYY

(Please enclose a copy of bio-data/ resume/ curriculum-vitae)

- 1. Name of the candidate**
- 2. Father's name**
- 3. Date of birth (DD/MM/YYYY)**
- 4. Sex** Male/ Female
- 5. Marital status** Single/ married
- 6. Category** OC/OBC/SC/ST
- 7. Educational qualifications**

Degree	Specialization/ subjects	Board/ University	Year of passing	Class	Percentage/ CGPA
SSC					
Intermediate					
B.Sc./ B.E./B.Tech					
M.Sc./ M.Tech.					
Ph.D.					

8. GATE/ NET/ ICMR/ DBT-SRF score earned/ qualified

Score	Year appeared	Score	All India rank
GATE/ NET/ mention			

9. Research/Industrial/Teaching experience

S.No.	Organisation/ industry served	Date/ Month of entry	Date/ Month of leaving	Months/ Years of experience

10. Publications/ conference participations

11. Any other relevant information

Declaration

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. In the event of the information being found false or incorrect or any ineligibility being detected before or after the selection, my candidature is liable to be cancelled. I confirm, that I am available for ONLINE interview, if necessary.

Date:

Signature of the candidate