


National Institute of Technology Warangal

Physical Reporting Instructions for First-Year MCA Students Admitting through NIMCET-2025

Congratulations to the candidates who got provisional seat allotment in MCA programme at National Institute of Technology Warangal through NIMCET-2024 for the academic year 2025-2026. The candidates are requested to report physically **at Dr. B.R. Ambedkar Learning Centre (ALC)** for Provisional Admission during August 4-5, 2025, between 9.30 AM and 5.30 PM.

All the **PwD** candidates (*should bring original PwD UDID card/PwD certificate) have to report @ 8.45AM on the respective dates during 4th August to 5th August, 2025 at **Dr. B.R. Ambedkar Learning Centre (ALC)** for physical verification of certificate and examination by Medical Board through the Sr. Medical officer, **Institute Health Centre (IHC), NIT, Warangal**

I. The candidates are requested to read this document completely before initiating any activity and note the following schedule:

What?	How?	When?
Payment of balance fee [read instructions and details given in page 2 and 3 (point IV) carefully before payment of the balance fee]	Online (see page 2 for payment link)	July 28 - 31, 2025
Entering basic data of the candidate and uploading of documents	Online (see page 2 for NITWAS/ERP portal link)	July 28 - 31, 2025
Responding to queries of document verification officer		July 28 - 31, 2025
Physical reporting at Dr. B.R. Ambedkar Learning Centre for provisional admission 	Offline	August 4 - 5, 2025
Orientation and Commencement of Classwork*	Offline	August 11, 2025

*You are suggested to contact the Head of the Department for any queries related to orientation programme and commencement of classwork. Contact to the Head of the Department are cse_hod@nitw.ac.in, Landline: 0870-2462700, Mobile: +91-9490165347. Complete guidelines for registration in ERP/NITWAS portal are given in the following link:

https://nitw.ac.in/api/static/files/SMILE_Instruction_for_Reporting_2023-6-31-11-15-25.pdf

You have to upload the necessary documents on the portal on or before August 31, 2025. After verification of the documents, if all the uploaded documents are correct, you will be receiving an email from the Institute with the details of your provisional admission allotment number.

For any technical issues, please contact: erp_support@nitw.ac.in

The admission is PROVISIONAL subject to production of all required original documents mentioned below at the time of physical reporting to the Institute. Also, at the time of physical reporting to the Institute, if any certificate is found incorrect the admission will be cancelled.

II. BALANCE FEE

The details of balance fee to be paid to the Institute are given in Table 1.

Table 1 (Applicable to MCA students admitted through NIMCET-2025)

S. No.	Item	GEN/GEN-EWS/OBC-NCL	SC/ST/PwD
(1)	Tuition Fee (per semester)	35,000/-	35,000/-
(2)	Other Fee (for first year)	42,500/-	42,500/-
(3)	Total [(1) + (2)]	77,500/-	77,500/-
(4)	Fee paid to NIMCET towards Seat Acceptance Fee and Partial Admission Fee	40,000/-	30,000/-
(5)	Balance fee to be paid	37,500/-	47,500/-

Table-2A Other Fee Details (one-time payment at the time of admission)

S. No.	Details	Fee
1	Admission Fee	7,500
2	Identity Card	500
3	NITW Alma -mater fund	2,000
4	Institute Development and Maintenance Fund	20,000
Sub-total (A)		30,000

Table-2B Other Fee Details (to be paid every year)

S. No.	Details	Fee
1	IT User Charges (maintenance of Computer / Email)	2000
2	Department Society Fee	1000
3	Student Activity Fund	1000
4	Student Welfare Fund	500
5	Games and Sports activities	1000
6	Medical and Health Services Fee	2000
7	Student Library Fund	2000
8	Institute Fests Fee (Spring Spree, Technozion, Youth fest & Aayodhan)	1000
9	Career Development Fee	2000
Sub-total (B)		12500

Table-2C Other Fee Details

S. No.	Details	Fee
1	One-time payment at the time of admission (A)	30,000
2	To be paid every year (B)	12,500
Total (Other Fee Component for First Year)		42,500

NOTE: Other fee per year from second year onwards in Rs. 12,500/-. Convocation fee of Rs. 2,500/- will be collected in the final year and Rs. 200/- towards postal charges will be collected in the final year.

III. HOSTEL AND MESS FEES TO BE UPLOADED IN SMILE PORTAL

All admitted candidates are required to stay in the Institute hostels. Each PG student has to pay **Rs. 31,000/-** towards hostel accommodation in the odd semester of the academic year 2025-26. In addition to this, the mess advance of **Rs. 12,000/-** is to be deposited. Details are available at <https://admissions.nitw.ac.in/impinstructions/>

Refund policy:

The candidates who fail to physically report to the Institute will not get any refund. If any candidate wants to cancel his/her allotted seat after physical reporting to the Institute, he/she can send a request for cancellation to the Associate Dean (Admissions) through the respective Head of the Department. In that case, the candidate should provide the Bank account details (Name of the account holder, Account Number, Name of the bank branch, IFSC code) along with the proof (either a copy of cancelled cheque or front page of the bank passbook). The account must be in the name of the candidate. Such candidates are eligible to get the refund of **Rs. 3,000/- (three thousand) only**. The refund amount will be transferred to the candidate's bank account only after receiving the amount from NIMCET. The tentative timeline of receiving the amount from NIMCET is February/March, 2026.

IV. STEPS TO BE FOLLOWED BY CANDIDATES FOR DOCUMENT UPLOAD IN ERP/NITWAS AND PHYSICAL REPORTING FOR M.C.A.

1. Login to ERP/NITWAS Portal

- Upload all **required documents** as per the list provided in the admission instructions.
- Once the **online verification is completed**, download and **take a printout of your PROFILE** from the **ERP/NITWAS** portal.
- This **PROFILE** must be **submitted during physical reporting** at NIT Warangal.

2. Physical Reporting at NIT Warangal

- All **selected candidates must report in person** as per the schedule notified.
- Bring all **original certificates** for final verification.
- Submit original documents as per the institute's instructions after successful verification.

IMPORTANT NOTES


- **Candidates will not be allowed for physical reporting without completing verification through the ERP/NITWAS portal.**
- If a candidate is **unable to download the PROFILE**, it indicates that:
 - Their **M. Tech / M.Sc / M.Sc.(Tech)/M.C.A admission is either rejected**, or
 - A **query has been raised** regarding their documents.
- If the candidate **fails to resolve the query** within the stipulated time, they will be **deemed ineligible for M. Tech / M.Sc / M.Sc.(Tech)/M.C.A admission**.

It is strongly advised that all candidates **check their ERP/NITWAS portal regularly** to ensure verification is complete and to avoid last-minute issues.

V. DOCUMENTS TO BE UPLOADED IN SMILE PORTAL

- Personal information form to be downloaded from NITWAS portal
- NIMCET-2025 Final Seat Allotment Letter.
- Balance Institute Fee Receipt.
- NIMCET-2025 Score/Rank Card.
- SSC/ Class X Certificate.
- Intermediate/ Class XII/ (10+2) Certificate.
- B.Sc./BCA/B.Tech. Provisional/ Degree Certificate/ Course Completion Certificate (issued by the Head of the Institute, in case of present final year/semester results are awaited).
- B.Sc./BCA/B.Tech. Marks Sheets / Consolidated Marks Memo.
- Category Certificate (GEN-EWS/OBC-NCL/SC/ST/PwD) **[if applicable]**. GEN-EWS and OBC-NCL certificates should have been issued on or after 01-04-2025. Candidates from Maharashtra state should submit the caste validity certificate also.
- Study and Conduct Certificate.
- Transfer/ College Leaving Certificate (**original to be submitted at the time of physical reporting**).
- Migration Certificate (**original to be submitted at the time of physical reporting**).
- Medical fitness certificate (**original to be submitted at the time of physical reporting**; format available at:
<https://nitw.ac.in/page/?url=/Self%20Declaration/UndertakingFormats>
- Aadhaar Card.
- APAAR Id.
- Undertaking by Student (in Annexure-1 available at the end of this document).

Note: Use self-declarations for pending documents. Relevant formats are available at: <https://nitw.ac.in/page/?url=/Self%20Declaration/UndertakingFormats>. All the pending documents are to be submitted on or before September 30, 2025 failing which the allotted seat will be cancelled.

	<p>Fax: 0091-870-2459547 Website: www.nitw.ac.in</p> <p style="text-align: center;">NATIONAL INSTITUTE OF TECHNOLOGY WARANGAL – 506 004, Telangana State – INDIA ACADEMIC SECTION</p>
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UNDERTAKING BY STUDENT

I _____ taking admission into First Year of M. Tech / M. Tech. (Self-Finance) / M.Sc / M.Sc.(Tech)/M.C.A / MBA / Ph.D for the Academic Year 2025-26 in National Institute of Technology, Warangal do hereby undertake to abide by all the rules and regulations of the Institute relating to Institute academic, conduct and Hostels etc., available in the website of the Institute: www.nitw.ac.in

I further agree that if I am found in violation of rules and regulations of the Institute at any time during my course, I am liable for disciplinary action as per the Institute rules.

SIGNATURE OF THE STUDENT

SIGNATURE OF THE PARENT

My contact details:

Complete Postal Address:

E-mail: _____

E-mail: _____

Mobile No: _____

Mobile No: _____

National Institute of Technology, Warangal**M. Tech / M. Tech. (Self-Finance)/M.Sc /M.Sc.Tech/M.C.A/MBA/Ph.D****Admissions July - 2025**

MEDICAL CERTIFICATE (to be issued by a Registered Medical Practitioner)					
1	Name of the candidate:				Gender:
2	Identification Mark (a mole, scar or birthmark), if any				
3	Major illness/operation, if any (specify nature of illness/operation)				
4	Height in cm:		Weight in kg:		Blood Group:
5	Past History	(a) Mental illness (b) Epileptic Fit			
6	Chest (a) Inspiration in cm		(b) Expiration in cm		
7	Hearing				
8	Vision with or without glasses:	Right Eye	Left Eye	Colour Blindness	Unicolour vision (having vision in only one eye)
9	Respiratory System				
10	Nervous System				
11	Heart (a) Sounds		(b)Murmur		
12	Abdomen (a)Liver (b)Spleen	Hernia		Hydrocele	
	Any other defects: <div style="text-align: center;">Certificate of Medical Fitness</div> <div style="display: flex; align-items: flex-start;"> <div style="margin-right: 10px;"> <input type="checkbox"/> <input type="checkbox"/> </div> <div> <p>The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceuticals/ Science Course</p> <p>The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects:</p> </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div> <p>_____</p> <p>Name of the Doctor</p> <p>Seal</p> </div> <div> <p>_____</p> <p>Regn. No.</p> </div> <div> <p>_____</p> <p>Signature with date</p> </div> </div>				



NATIONAL INSTITUTE OF TECHNOLOGY

(An Institution of National Importance, Ministry of Education, Govt. of India)

WARANGAL – 506004, TELANGANA – INDIA

Website: www.nitw.ac.in

E-Mail: dean_acad@nitw.ac.in

Telephone No. 00870-2462014

ACADEMIC SECTION

UNDERTAKING BY STUDENT

I _____ taking admission into First Year of M. Tech /
M. Tech. (Self-Finance) / M.Sc / M.Sc.(Tech) / M.C.A / MBA / Ph.D for the Academic Year 2025-26 in National Institute of Technology, Warangal do hereby undertake to abide by all the rules and regulations of Institute relating to Institute academic, conduct and Hostels etc., available in the website of the Institute www.nitw.ac.in

I further agree that if I am found in violation of rules and regulations of the Institute at any time during my course, I am liable for disciplinary action as per the Institute rules.

SIGNATURE OF THE STUDENT

SIGNATURE OF THE PARENT

My contact details:

E-mail: _____

Mobile No: _____

Complete Postal Address:

E-mail: _____

Mobile No: _____

MIGRATION CERTIFICATE

I.....D/o / S/o Shri/Smt R/o

do hereby declare on oath as under:

That I am a bonafide student ofCourse/Programme in
Institute/University.....with Enrollment no.

That I have completed all the requirements of the course/programme for the award of degree and do not have any backlogs. The migration certificate has not been issued by the Institute/University.

That I will submit my migration certificate issued by the Institute/University on or before September 30, 2025. That I further understand that if I am unable to qualify the minimum eligibility criterion for admission to M. Tech / M. Tech. (Self-Finance) / M.Sc / M.Sc.(Tech)/M.C.A / MBA / Ph.D Programme, my admission will stand cancelled and National Institute of Technology, Warangal shall have no liability for the same.

Signature of the Candidate:

Name:

Date: Application

ID:

PRE-FINAL YEAR/SEMESTER MARKS SHEET

I.....D/o / S/o Shri/Smt R/o

do hereby declare on oath as under:

That I am a bonafide student ofCourse/Programme in
Institute/University.....with Enrollment no.

That I have completed all the requirements of the courses of pre final year and do not have any backlogs.

The marks sheet of pre final year/semester has not been issued by the Institute/University.

I undertake that I will submit my marks sheet(s) of all years/semesters along with provisional/degree certificate issued by the Institute/University on or before September 30, 2025, failing which I understand that my admission to M. Tech / M. Tech. (Self-Finance) / M.Sc / M.Sc.(Tech)/M.C.A / MBA / Ph.D Programme may be cancelled.

That I further understand that if I am unable to qualify the minimum eligibility criterion for admission to M. Tech / M. Tech. (Self-Finance) / M.Sc / M.Sc.(Tech)/M.C.A / MBA / Ph.D Programme, my admission will stand cancelled and National Institute of Technology, Warangal shall have no liability for the same.

Signature of the Candidate:

Name:

Date: Application

ID:

PROVISIONAL CERTIFICATE/DEGREE CERTIFICATE

I.....D/o / S/o Shri/Smt R/o

do hereby declare on oath as under:

That I am a bonafide student ofCourse/Programme in
Institute/University.....with Enrollment no.

That I have completed all the requirements of the course/programme for the award of degree and do not
have any backlogs. The provisional certificate/degree certificate has not been issued by the
Institute/University.

I undertake that I will submit my degree/provisional certificate issued by the Institute/University on or
before September 30, 2025, failing which I understand that my admission in M. Tech / M. Tech. (Self-Finance)
/M.Sc / M.Sc.(Tech)/M.C.A /MBA/Ph.D Programme may be cancelled.

That I further understand that if I am unable to qualify the minimum eligibility criterion for admission to
M. Tech / M. Tech. (Self-Finance)/M.Sc / M.Sc.(Tech)/M.C.A /MBA/Ph.D Programme, my admission will stand
cancelled and National Institute of Technology, Warangal shall have no liability for the same.

Signature of the Candidate:

Name:

Date: Application

ID:

TRANSFER CERTIFICATE

I.....D/o / S/o Shri/Smt R/o
do hereby declare on oath as under:

That I am a Bonafide student ofCourse/Programme in
Institute/University.....with Enrollment no.

That I have completed all the requirements of the course/programme for the award of degree and do not
have any backlogs. The transfer certificate has not been issued by the Institute/University.

That I will submit my transfer certificate issued by the Institute/University on or before September 30,
2025. That I further understand that if I am unable to qualify the minimum eligibility criterion for admission
to M. Tech / M. Tech. (Self-Finance) / M.Sc / M.Sc.(Tech)/M.C.A / MBA / Ph.D Programme, my admission will
stand cancelled and National Institute of Technology, Warangal shall have no liability for the same.

Signature of the Candidate:

Name:

Date: Application

ID: