National Institute of Technology Warangal
Recruitment Section
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NOTICE

January 20, 2026

Subject: Pattern of Examination and Indicative Syllabus for the posts notified on Direct Recruitment basis against Advt. No. 01/2026 dated 09.01.2026

With reference to Advt. No. 01/2026 dated 09.01.2026, the pattern of examination and the indicative syllabus as enclosed herewith.

2. Any further updates related to the recruitment process, including the schedule of examination will be decided and updated on the Institute website. All the candidates are advised to visit the Institute website for further updates. No individual correspondence will be entertained.

Encl: As above

Sd/-

Registrar

POST-WISE PATTERN OF EXAMINATION

Name of the Post	**Superintendent**
Stage-I (Screening Test)	The Objective-type test comprising 100 multiple-choice questions, as detailed below: Table below There will be a negative marking of 1/4 marks for each wrong answer.
Shortlisting Methodology	10 times the number of vacancies based on merit in Stage-I will be shortlisted to Stage-II. In case of tie, all candidates with the same score at the cutoff will be shortlisted.
Stage-II (Descriptive Test)	1. Descriptive written test covering the following topics o Noting, drafting, and preparation of official documents (letters, circulars, orders). o Interpretation of Government of India rules on the syllabus mentioned in the Annexure - A. 2. Total Marks: 100 3. Duration: 3 Hours
Stage-III	NIL
Selection Methodology	Selection from among the shortlisted candidates will be done based on Stage-II merit.
Tie Breaking Methodology	In the event of tie, following criteria shall be adopted in sequence for deciding position in merit list for final selection:- (i) Higher positive marks in Stage-I (ii) Higher positive marks in Domain Knowledge (iii) If the tie still persists, Date of birth with older candidates placed higher

Stage-I table:

Subject	No. of Questions	Marks	Time
A. General Intelligence and Reasoning	10	20	
B. General Knowledge & Awareness	10	20	
C. Quantitative Aptitude	10	20	02 hours
D. English Comprehension	10	20	
E. Domain Knowledge	60	120	
Total	**100**	**200**	

Name of the Post	**Senior Assistant**
Stage-I (Screening Test)	The Objective-type test comprising 100 multiple-choice questions, as detailed below: | Subject	No. of Questions	Marks	Time
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A. General Intelligence and Reasoning	20	40	02 hours
B. General Knowledge & Awareness	10	20	
C. Quantitative Aptitude	20	40	
D. English Comprehension	20	40	
E. Domain Knowledge	30	60	
Total	**100**	**200**		 There will be a negative marking of 1/4 marks for each wrong answer.
Shortlisting Methodology	10 times the number of vacancies based on merit in Stage-I will be shortlisted to Stage-II. In case of tie, all candidates with the same score at the cutoff will be shortlisted.

Stage-II
 	
(Descriptive Test)
	1. Descriptive written test covering the following topics:
	
	    a. English language comprising of Essay Writing, Comprehension, Precise and English Grammer;
	
	    b. Noting and drafting Interpretation of Government of India rules on the syllabus mentioned in the Annexure - A.
	
	2. Total Marks: 100
	
	3. Duration: 3 Hours
	
	Response/Answer Sheets of the Stage – II will be evaluated only of those candidates who qualify in Stage – III (Skill Test).

Stage-III (Skill Test)	Candidates will have to undergo a skill test comprising of following, 	Subject	Marks	Time
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Typing speed of 35 words per minute in English language	30	10 Min
Word Processing	25	50 Min
Spread Sheet	25	
Presentation	20	
Total	**100**	60 Min	 **Minimum qualifying marks in the Skill test will be 50%.** **Stage-III will be treated as qualifying test for considering empanelment.**

Selection Methodology	Selection from among the shortlisted candidates will be done based on Stage-II merit, subject to qualifying in Stage-III.
Tie Breaking Methodology	In the event of tie, following criteria shall be adopted in sequence for deciding position in merit list: (i) Higher positive marks in Stage-I (ii) Higher positive marks in Domain Knowledge (iii) If the tie still persists, Date of birth with older candidates placed higher

Name of the Post	**Junior Assistant**
Stage-I (Screening Test)	The Objective-type test comprising 100 multiple-choice questions, as detailed below: | Subject	No. of Questions	Marks	Time
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A. General Intelligence and Reasoning	25	50	
B. General Knowledge & Awareness	25	50	
C. Quantitative Aptitude	25	50	02 hours
D. English Comprehension	25	50	
Total	100	200		 There will be a negative marking of 1/4 marks for each wrong answer
Shortlisting Methodology	10 times the number of vacancies based on merit in Stage-I will be shortlisted to Stage-II. In case of tie, all candidates with the same score at the cutoff will be shortlisted.

Stage-II
(Discriptive Test)
	1. Descriptive written test covering the following topics:
	
	    a. English language comprising of Essay Writing, Comprehension, Precis and English Grammer;
	
	    b. Letter writing, Noting and drafting
	
	2. Total Marks: 100
	
	3. Duration: 3 Hours
	
	Response/Answer Sheets of the Stage – II will be evaluated only of those candidates who qualify in Stage – III (Skill Test).

Stage-III (Skill Test)	Candidates will have to undergo a skill test comprising of following, 	Subject	Marks	Time
---	---	---
Typing speed of 35 words per minute in English language	30	10 Min
Word Processing	25	50 Min
Spread Sheet	25	
Presentation	20	
Total	100	60 Min	 **Minimum qualifying marks in the Skill test will be 50%.** **Stage-III will be treated as qualifying test for considering empanelment.**

Selection Methodology	Selection from among the shortlisted candidates will be done based on Stage-II merit, subject to qualifying in Stage-III.
Tie Breaking Methodology	In the event of tie, following criteria shall be adopted in sequence for deciding position in merit list: (i) Higher positive marks in Stage-I (ii) Higher positive marks in Quantitative Aptitude (iii) Higher positive marks in General Knowledge and awareness (iv) If the tie still persists, Date of birth with older candidates placed higher

Name of the Post	**Technical Assistant**
Stage-I (Screening Test)	The Objective-type test comprising 100 multiple-choice questions, as detailed below: | Subject	No. of Questions	Marks	Time
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A. General Intelligence and Reasoning	20	40	
B. General Knowledge & Awareness	40	80	02 hours
C. Quantitative Aptitude	20	40	
D. English Comprehension	20	40	
Total	**100**	**200**		 There will be a negative marking of 1/4 marks for each wrong answer
Shortlisting Methodology	10 times the number of vacancies based on merit in Stage-I will be shortlisted to Stage-II. In case of tie, all candidates with the same score at the cutoff will be shortlisted.
Stage-II (Advanced Test)	1. Objective-type test consisting of 100 questions. 2. Total Marks: 200 (each question carries 2 marks). 3. Negative Marking: 0.5 marks will be deducted for each incorrect answer. Unanswered questions will not attract negative marks. 4. Syllabus: Domain specific knowledge. The detailed syllabus shall be made available at a later stage. 5. Duration: 2 hours **Response/Answer Sheets of the Stage – II will be evaluated only of those candidates who qualify in Stage – III (Trade/Skill Test).**
Stage-III (Trade/Skill Test)	Trade/Skill test will be in physical mode, practical test on individual trades or specialization. Tool recognition and operation, knowledge of trade, reading of working drawings, knowledge of computer skills etc. **Trade/Skill Test will be conducted on a 'Go/No-Go' basis, i.e. it will be treated as a qualifying test for considering empanelment.**
Selection Methodology	Selection from among the shortlisted candidates will be done based on Stage-II merit, subject to qualifying in Stage-III.
Tie Breaking Methodology	In the event of tie, following criteria shall be adopted in sequence for deciding position in merit list: (i) Higher positive marks in Stage-I (ii) Higher positive marks in General Knowledge and awareness (iii) If the tie still persists, Date of birth with older candidates placed higher

Name of the Post	**Senior Technician**
Stage-I (Screening Test)	The Objective-type test comprising 100 multiple-choice questions, as detailed below: | Subject	No. of Questions	Marks	Time
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A. General Intelligence and Reasoning	20	40	
B. General Knowledge & Awareness	40	80	02 hours
C. Quantitative Aptitude	20	40	
D. English Comprehension	20	40	
Total	**100**	**200**		 There will be a negative marking of 1/4 marks for each wrong answer
Shortlisting Methodology	10 times the number of vacancies based on merit in Stage-I will be shortlisted to Stage-II. In case of tie, all candidates with the same score at the cutoff will be shortlisted.
Stage-II (Advanced Test)	1. Objective-type test consisting of 100 questions. 2. Total Marks: 200 (each question carries 2 marks). 3. Negative Marking: 0.5 marks will be deducted for each incorrect answer. Unanswered questions will not attract negative marks. 4. Syllabus: Domain specific knowledge. The detailed syllabus shall be made available at a later stage. 5. Duration: 2 hours **Response/Answer Sheets of the Stage – II will be evaluated only of those candidates who qualify in Stage – III (Trade/Skill Test).**
Stage-III (Trade/Skill Test)	Trade/Skill test will be in physical mode/ practical test on individual trades or specialization. Tool recognition and operation, knowledge of trade, reading of working drawings, knowledge of computer skills etc. **Trade/Skill Test will be conducted on a 'Go/No-Go' basis, i.e. it will be treated as a qualifying test for considering empanelment.**
Selection Methodology	Selection from among the shortlisted candidates will be done based on Stage-II merit, subject to qualifying in Stage-III.
Tie Breaking Methodology	In the event of tie, following criteria shall be adopted in sequence for deciding position in merit list: (i) Higher positive marks in Stage-I (ii) Higher positive marks in General Knowledge and awareness (iii) If the tie still persists, Date of birth with older candidates placed higher.

Name of the Post	**Technician**
Stage-I (Screening Test)	The Objective-type test comprising 100 multiple-choice questions, as detailed below: | Subject	No. of Questions	Marks	Time
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A. General Intelligence and Reasoning	20	40	
B. General Knowledge & Awareness	40	80	
C. Quantitative Aptitude	20	40	02 hours
D. English Comprehension	20	40	
Total	**100**	**200**		 There will be a negative marking of 1/4 marks for each wrong answer
Shortlisting Methodology	10 times the number of vacancies based on merit in Stage-I will be shortlisted to Stage-II. In case of tie, all candidates with the same score at the cutoff will be shortlisted.
Stage-II (Advanced Test)	1. Objective-type test consisting of 100 questions. 2. Total Marks: 200 (each question carries 2 marks). 3. Negative Marking: 0.5 marks will be deducted for each incorrect answer. Unanswered questions will not attract negative marks. 4. Syllabus: Domain specific knowledge. The detailed syllabus shall be made available at a later stage. 5. Duration: 2 hours **Response/Answer Sheets of the Stage – II will be evaluated only of those candidates who qualify in Stage – III Trade/Skill Test).**
Stage-III (Trade/Skill Test)	Trade/Skill test will be in physical mode, practical test on individual trades or specialization. Tool recognition and operation, knowledge of trade, reading of working drawings, knowledge of computer skills etc. **Trade/Skill Test will be conducted on a 'Go/No-Go' basis, i.e. it will be treated as a qualifying test for considering empanelment.**
Selection Methodology	Selection from among the shortlisted candidates will be done based on Stage-II merit, subject to qualifying in Stage-III.
Tie Breaking Methodology	In the event of tie, following criteria shall be adopted in sequence for deciding position in merit list: (i) Higher positive marks in Stage-I (ii) Higher positive marks in General Knowledge and awareness (iii) If the tie still persists, Date of birth with older candidates placed higher.

INDICATIVE DOMAIN KNOWLEDGE SYLLABUS FOR SUPERINTENDENT & SENIOR ASSISTANT

NITSER Act & Statutes along with Amendments, Fundamental Rules, CCS (Conduct) Rules, CCS (CCA) Rules, CCS (Leave) Rules, CCS (Pension) Rules, GPF, NPS, LTC, TA, Gratuity Rules, GFR-2017, GeM, CPPP, Reservation Rules, Purchase procedures, Tendering process, Contract Management, CGHS/CS(MA) Rules, General Accounting Procedures, PFMS, Knowledge on IT/GST with recent changes, RTI Act, Labor laws, Academic administration and Provisions of Constitution of India relating to Fundamental Rights, Finance, Audit of autonomous bodies, C&AG etc., balance sheet, trial balance, ledgers and posting, bank reconciliation statement, receipt & payments, preparation of budget and its allocation, General System of financial management.

For the convenience of the candidate's, indicative but not exhaustive syllabus for written test is provided as above.