



Central Library

Introduction

The Central Library supports the teaching and research programmes of the Institute and provides facilities for general reading and disseminates information according to the requirement of the users. It is housed in a separate building with a plinth area of 4000 Sq. mtrs. It has around 1,57,596 books, back volumes, technical pamphlets, standards, CD-ROMs, Video cassettes etc. The total cost of the books is Rs.6.40 Crores and it receives 215 journals, (125 Indian and 90 foreign) at a cost of Rs.5.91 Lakhs. It also receives 2000 on-line journals through INDEST set-up by MHRD, Govt. of India.

The services and operations in the central Library are fully computerised. The database of entire library acquisitions was created using LIBSYS software and it works under XP environment. The main server is Xeon Server – Dual CPU (Dell PE 2900).

Working Hours

The Library works on all days of the year except a few holidays of national and social importance.

Week days	:	8.45 a.m. to 9.00 p.m.
Saturdays, Sundays & Holidays	:	9.00 a.m. to 5.00 p.m.
During vacation	:	8.45 a.m. to 5.30 p.m.

Membership

The enrolment of Membership will be extended to all the bonafide students of UG/PG programmes, Research Scholars and Faculty, Administrative Officers and Ministerial and Supporting staff of the Institute. The prescribed Membership forms can be had from the circulation counter.

Borrowing Privileges

Category	No. of Books	Period of Loan
UG Students	3	One month
PG Students & Research Scholars	4	One month

Circulation Section

The working hours for the issue & return of books are

Week-days	:	10.00 a.m. To 3.00 p.m. & 04.00 p.m. to 6.00 p.m.
Saturday, Sunday & Holidays	:	Closed

Bar-coded Member ID Card

Each bonafide user will be provided with a Laminated Bar-coded Member ID Card for the duration of course. The Member ID Card is not transferable. Penalty for Loss of Member ID Card is Rs. 100/-

Stack – Room

There are three stack rooms in the ground floor of which two rooms are stacked with textbooks and the other with back volumes of journals.

The books and back-dated journals are arranged on the shelves subject-wise according to the dewey Decimal Classification Scheme.

The Library follows Open Access System

Adequate seating arrangements with comfortable tables and chairs are provided in the stacks for the benefit of users.

OPAC (Online Public Access Catalogue)

The users can search the Bibliographic data viz. Author, Title, Subject, Classified No. etc., through OPAC of terminals installed at the Circulation Counter and various places in the Library and also can search in the campus LAN.

Book Banks

There are (4) Book – Banks in the library.

Book – Bank for SC Students
Book – Bank for ST Students
Book – Bank for Needy Students

The books will be issued once to students of those categories according to their eligibility at the beginning of the semester.

Reference Section

i) Reference Books

The section contains reference books such as Encyclopaedias, Dictionaries, Directories, Handbooks, Bibliographies, Atlases, Data Books, M.Tech dissertations, Ph.D. theses etc. These are to be referred within the Library premises, but are not for lending.

ii) Text Books

A copy each of the prescribed textbooks and other recommended books are kept in the Text Book collection and these are to be referred on the Library premises only.

A separate Reading Hall for Reference and Textbooks is provided with a seating capacity of 100 members.

Periodical Section

The Library receives about 215 journals, out of which 125 are Indian, 90 are received from foreign. All the current periodical are displayed on the periodical racks in the reading hall with a seating capacity of 100.

Reprographic Service.

There is a well – equipped Xerox facility in the Library. The users can avail of this facility on payment of nominal charges.

IT facilities

The Central Library is connected to the CAMPUS LAN. The Library server works under windows XP environment. Subsequently, the house keeping operations and services such as a acquisition entries, serial control, circulation of books, using of Barcode system for issue and return of books have been computerised. The faculty members can access the bibliographic data from their respective departments through the campus LAN.

DIGITAL LIBRARY

The Library has campus LAN connectivity through the Computer Centre and is connected to Web Server. 50 systems providing network facility are installed for browsing. The MHRD GoI, New Delhi setup a consortia – based subscription to electronic resources for technical education system named as INDEST (Indian Digital Library in Engineering, Science and Technology) and receiving about 2000 on-line journals viz. IEL (IEEE/IEE) Electronic Library, ASME, ASCE, Applied Science and Technology Plus (ASTP), ACM Digital Library, Springer Verlag Link, Nature, J-Gate, Indian Standards 18,000 in e-form from 2003 onwards.

The Library has installed a Hard Disk caching solution (500 GB) in the Digital Library to store massive data of archival information.

Virtual Library

The Central Library is also established Virtual Library procuring required IT infrastructure i.e. hard disk caching server and (50) Computer systems, Furniture etc. to access the archive off-line information through INDEST and e-books.

DELNET

The DELNET (Developing Library Network) New Delhi, connectivity is also provided in the Library for searching bibliographical database and abstracts of various technical subjects of the other institutions..

Audio – Visual

There are TWO TVs and TWO VCRs and 350 video cassettes on different subjects.

General Rules

- Library is a place for study and research. Strict silence is to be observed.
- A user has to show identity card whenever he / she enters the Library.
- All the personal belongings should be deposited at the counter.
- The user has to pay Rs. 10/- towards loss of token of personal belongings counter.
- Users are requested to allow frisking of person at the Library exit gate while leaving the Library.
- Personal books, printed material, photocopy material are not allowed inside the Library.
- Outsiders are not allowed into the Library.
- Smoking is strictly prohibited.