



NATIONAL INSTITUTE OF TECHNOLOGY,WARANGAL-TELANGANA-INDIA - 506 004
ACADEMIC SECTION

NOTICE

Call for submission of applications online for claiming the tuition fee remission based on the family Income:

Under Graduate Students (B.Tech) II Year to IV year are required to submit applications for claiming tuition fee remission based on their Annual family income (including mother and father). The applications shall be submitted (through SMILE / WSDC portal which will be activated on 15.06.2022 with the following documents obtained from appropriate authorities of the State concerned. Students are advised to obtain a new certificate immediately.

1. **Last date** for submission of income certificate through WSDC portal is: 30.06.2022 (Thursday), 5pm.
2. The Annual **Income Certificate issued in the Name** of Family (including mother and father) is only to be submitted for claiming the tuition fee remission. Certificate issued in the name of the student is not valid. The **date of issue of the certificate shall be on or after 01-04-2022**. (In case any State Governments is not issuing family income certificate to include the income of both the parents, individual certificates shall be taken. Even if mother/father are not an earning members of the family, copy of the PAN card PAN shall be submitted.)
3. The **Aadhaar number of the parent** shall be mandatorily mentioned in the income certificate. Certificates without Aadhaar number of parent is not valid. In case the format of the certificate of a particular state does not include Aadhaar number, an undertaking on a Rs.50/- non-judicial stamp endorsed with Notary may be submitted. The format for the undertaking is enclosed.
4. The list of States giving Income certificates with / without Aadhaar Number is already available with the Academic section as per the past database. Hence, the income certificate submitted by the students from such States without Aadhaar Number will not be considered for fee remission even with the affidavit. No further communication in this aspect will be entertained.
5. The **issuing authority** of the income certificate shall be according to the enclosed list for each State. Certificate issued by any other authority is not valid.
6. The income mentioned should **be in line with the income certificates** submitted in previous years, if any. Unusual variations will be subjected to strict scrutiny.
7. The applications submitted without any of the above documents or in improper format will not be considered for fee remission. The applications received after the due date will not be considered.
8. All students are to take utmost care in uploading.
9. The final list of eligible candidates will be published on the Institute website or WSDC portal before the registration to the next semester. Students have to pay the tuition fee accordingly at the time of registration.
10. For any queries, please contact Academic Section. Phone: 0870-2462056, Email: acad_ugseat@nitw.ac.in.

List of Enclosures:

1. Annual family income certificate (including mother and father) issued on or after 01.04.2022 by the Competent Authority as mentined in the list.
2. PAN card of father duly self attested (mandatory). In case of non availability of PAN card, they have to apply and get it before due date.
3. PAN card of mother duly self attested (mandatory).In case of non availability of PAN card, they have to apply and get it before due date.
4. Last year IT return of the parents duly self attested. in case of not filing IT returns, Form - 16 shall be submitted. If both are not available, an undertaking shall be submitted .
5. Xerox copy of Aadhar card of the student and parents dully self attested by the student.
6. An affidavit on a Non-Judicial Stamp worth Rs 50/- in the format given at the end of this document (In case the format of the certificate of a particular state does not include Aadhaar number).

INCOME CERTIFICATE ISSUING AUTHORITY IN VARIOUS STATES / UTs

Sr. No.	State/Union Territory	Income Certificate Issuing Authority
1	Andaman & Nicobar	Tahsildar
2	Andhra Pradesh/Telangana	Tahsildar
3	Arunachal Pradesh	District Magistrate & Collector
4	Assam	Revenue Circle Officers
5	Bihar	Circle Officer of Circle Office
6	Chandigarh	Sub Divisional Magistrates
7	Chhattisgarh	Naib Tahsildar
8	Daman & Diu & Dadra & Nagar Haveli	Mamlatdar, Daman and Mamlatdar, Diu
9	Delhi	SDM of Govt. of NCT of Delhi
10	Goa	Mamlatdar of all Talukas
11	Gujarat	District Collector / Deputy Collector / Asstt. Collector / Prant Officer / Mamlatdar
12	Haryana	CRO (Tahsildar / Naib Tahsildar concerned)
13	Himachal Pradesh	Tahsildar of Revenue Department
14	Jammu & Kashmir	Sub Divisional Magistrate (not below the rank of Tahsildar)
15	Jharkhand	Sub Divisional Officer in each District
16	Karnataka	Tahsildar
17	Kerala	Village Officers
18	Lakshadweep	Deputy Collectors in Agatti and Minicoy and SDOs in the remaining Islands
19	Madhya Pradesh	Tahsildar / Naib Tahsildar
20	Maharashtra	Tahsildar
21	Manipur	District Authorities i.e. DC / ADC / SDO (not below the rank of SDO/SDM)
22	Meghalaya	Employer in case of Govt. employee and by the MP / MLA / DC / SDO Civil in case of others

23	Mizoram	District Magistrate or any other officers authorized by District Magistrate
24	Nagaland	Dy. Commissioners, addl. Dy. Commissioners and Sub-Divisional Officers (C)
25	Odisha	Revenue Officers
26	Punjab	CRO (Tahsildar / Naib Tahsildar concerned)
27	Pondicherry	Tahsildar, Deputy Tahsildar
28	Rajasthan	Tahsildar
29	Sikkim	Special Executive Magistrate (Block Development Officers, Rural Management & Development Deptt.)
30	Tamil Nadu	Zonal Deputy Tahsildar
31	Tripura	Deputy Commissioner of Respective Districts
32	Uttar Pradesh	Tahsildar
33	Uttaranchal	Tahsildar / SDM / City Magistrate
34	West Bengal	<ol style="list-style-type: none"> 1. Dist. Magistrate or -District Level Addl. Dist. Magistrate 2. Sub-Divisional Officer – Sub Divisional Level of the concerned 3. Block Development officer - Block Level of the concerned Blocks 4. The Collector, Kolkata – Kolkata Municipal Corporation. 5. The Collector, Kolkata – Student residing within Civil Jurisdiction of Hon'ble High Court, Kolkata 6. Other areas covered in Kolkata Police are concerned i.e. areas over which collector, Kolkata does not exercise jurisdiction – concerned District magistrate or any other Officer Authorized by the District Magistrate of the respective district i. e. South 24 Paraganas and North 24 Paraganas

- Note:**
1. The Income certificate issuing authority for Telangana is same as Andhra Pradesh
 2. In the remaining States / Union Territories, the Income Certificate may be obtained from the authorities decided by the State Government /UT Government concerned.

Undertaking of the applicant

To be submitted on a A4 sized separate white paper

(Strike out A or B whichever is not applicable)

A. I am not able to submit the copy of the PAN card due to the following reason:

B. I am not able to submit the last year IT returns or Form-16 due to the following reason:

I hereby certify that the above statement is true and correct to the best of my knowledge.

Signature of the student

Signature of the Parent

Name of the student

Name of the Parent

Roll No. / Regn. No.

Section / Branch

Parent Contact No.

Student Aadhaar No

Student Contact No.

DATE:

Undertaking

Rs. 50 Non Judicial Stamp Paper

"We hereby declare that the statement given in the application form for remission of the tuition fees is true & correct and nothing has been concealed. Any change in my/our family income hereafter will be informed to the institute promptly. We further undertake that in the event of any of the particulars given in the application form being found false:

- the amount of exemption/waiver/remission provided to the student will be refunded to the NIT Warangal
- I am not availing any other scholarships/ financial support from any other organization for tuition fees. NIT Warangal reserves the right to get the information/ credentials/ particulars/ certificates etc. with respect to the student and contents of the affidavit verified by the concerned authorities i.e. the Income Tax Deptt, the Bank, BDO/ CO/ Tehsildar/ Gram Panchayat etc., Land record authorities, previous Schools the student has studied in etc."
- The remitted amount will be refunded by me if I will indulge in any unfairmeans in any examination, misconduct including ragging, consumption of intoxicating drinks/drugs during the course of my study in the Institute.
- I understand that if the information provided by me is found to be false or wrong, disciplinary proceedings will be initiated against me and action may be taken against me, which may include
- rustication from the institute/any other legal action deemed fit.

Signature of the student

Signature of the Parent/Gurdian

Name of the student

Name of the Parent/Gurdian

Roll No. / Regn. No.

Parent/Gurdian Aadhaar No.

Section / Branch

Parent/Gurdian Contact No.

Student Aadhaar No

Student Contact No.

DATE:

Note:- The **Affidavit** should be signed by the student as well the parents/guardian.