

**NATIONAL INSTITUTE OF TECHNOLOGY  
WARANGAL – 506 004, TELANGANA**

**OPERATION OF PHARMACY IN  
NATIONAL INSTITUTE OF TECHNOLOGY, WARANGAL DISPENSARY  
FOR SUPPLY OF MEDICINES ON CREDIT BASIS  
TO THE STUDENTS, EMPLOYEES & FAMILY MEMBERS  
OF THE INSTITUTE**

a.	Dates of availability of Tender Documents for view and download	Up to <b>14.02.2019</b> on website <a href="http://www.nitw.ac.in">www.nitw.ac.in</a> .
b.	Last date for submission of Original DD/BC/PO etc., towards EMD & Tender Processing Fee.	On or before <b>14.02.2019</b> in the office of <b>Registrar, NIT, Warangal</b>
c.	Last date and time for submission of tenders:	<b>14.02.2019 at 14:30 hrs</b>
d.	Date of opening of technical bids	<b>14.02.2019 at 16:00 hrs</b>

**Last Date of Tender Submission has been extended for further period of 06 days, the details are furnished below:**

Last date of Tender submission : **14.02.2019 at 14:00 hrs.**  
Opening of Technical Bids : **14.02.2019 at 15:30 hrs.**

## **TENDER SCHEDULE**

Name of the Work: **Operation of Pharmacy in National Institute of Technology, Dispensary, Warangal – 506 004 Telangana for supply of medicines on credit basis to the students, employees and their family members of the Institute.**

<b>Tender Notice No:</b>	<b>NITW/ADMN/DISP/2019</b>
<b>Nature of Tender :</b>	TWO PART Tender
<b>PART-I (TECHNICAL BID)</b>	<p>COMPRISING:</p> <ol style="list-style-type: none"><li>1. VALID DRUG LICENSE</li><li>2. VALID TSGST / CST / GST LICENSE</li><li>3. SOLVENCY CERTIFICATE</li><li>4. LATEST ASSESSMENT REPORT OF SALES TAX</li><li>5. NON-CONVENTION CERTIFICATE FROM DRUGS LICENSE ISSUING AUTHORITY</li><li>6. VALID INCOME TAX PERMANENT ACCOUNT NUMBER</li><li>7. INCOME TAX ASSESSMENT REPORTS OF LAST THREE YEARS</li><li>8. GST / TSGST REGISTRATION NUMBER</li><li>9. PHARMACY LICENSE AND PHARMACIST LICENSE, EDUCATIONAL QUALIFICATION OF PHARMACIST</li><li>10. EXPERIENCE CERTIFICATE IN HANDLING SIMILAR OUTLETS ETC.</li><li>11. A COPY OF EPF REGISTRATION</li><li>12. EMD BY A DEMAND DRAFT / BANKERS' CHEQUE</li><li>13. EPF REGISTRATION</li></ol> <p><b>The above documents are to be enclosed with Part-I (Technical bid) - Annexure-A</b></p> <p><b>Part-I (Technical bid) all the annexure shall be filled duly signed and stamped to be submitted.</b></p> <p><b>After technical bid opening the bidder must present himself along with original documents for credential verification prior to qualifying for financial bid opening.</b></p>
<b>PART-II (PRICE BID)</b>	<b>PART-II (Price Bid) should be submitted in Annexure-B</b>
<b>Other information</b>	<ul style="list-style-type: none"><li>* To be submitted on or before <b>14.02.2019</b> At 14:00 hrs. along with the EMD DD</li><li>* Successful bidder upon receipt of Letter of Intent has to submit the entire tender document with signature &amp; stamp on each page as a mandatory administrative requirement.</li><li>* <b><u>Late / Delayed / Conditional offer tenders will be rejected</u></b></li></ul>

**NATIONAL INSTITUTE OF TECHNOLOGY, WARANGAL – 506 004  
TELANGANA**

**Notice Inviting Tenders**

The Registrar, National Institute of Technology, Warangal, Telangana State – 506 004 invites for and on behalf of, tender for the following contract:

Tender No.	<b>NITW/ADMN/DISP/2019</b>
Name of the contract	Operation of Pharmacy in NIT, Warangal Dispensary, Warangal Urban District (T.S.) for supply of medicines on credit basis to the Students, Employees and their family members of the Institute.
Estimated cost	Rs. 1.5 Crores
Earnest Money	@2% of the estimated cost
Period of completion	24 months.
Last date and time of submission of bid	Up to 14:30 hrs on 14.02.2019

Details can be obtained from the website [www.nitw.ac.in](http://www.nitw.ac.in). Detailed NIT can be viewed at [nitw.ac.in](http://nitw.ac.in).

Sd/-  
Signature of the tender inviting authority

**NATIONAL INSTITUTE OF TECHNOLOGY,  
Administration Section**

**Warangal – 506 004  
Telangana State**

Fax: 0870-2459547  
Ph: 0870-2462010  
e-mail: [registrar@nitw.ac.in](mailto:registrar@nitw.ac.in)

**TENDER NOTICE**

Dated : 10 /01/2019

For and on behalf of the Director, National Institute of Technology, Warangal invites tender(s) from contractors meeting the "Eligibility Criteria" given in this NIT.

- |     |  |   |
|-----|--|---|
| 1   | Notice Inviting Tender No.   | <b>NITW/ADMN/DISP/2019</b>  |
| 2   | Name of work   | <b>Operation of Pharmacy in NIT, Warangal Dispensary Warangal Urban District for supply of medicines on credit basis to the Students, Employees &amp; their family members of the Institute.</b>  |
| 3   | Estimated cost put to tender   | <b>Rs. 1.5 Crores</b>   |
| 4   | EMD @ 2%   | <b>Rs. 3,00,000/-</b>   |
| 5   | Period of contract   | <b>24 Months</b>  |
| 6   | Tender processing fee<br>(0.05% or maximum of _____<br>including GST)                    |   |
| 7   | EMD submission   | The bidder to deposit a total amount of <b>Rs. 6,000/-</b> towards Earnest Money (EMD) in the form of deposit at call receipt of State Bank of India or any Scheduled Bank or Demand Drafts drawn in favour of Director, NIT, Warangal. The tender submitted without earnest money shall be summarily rejected. |
| 8   | Security Deposit (SD) @ 2.5 %  |   |
| 9   | Performance Guarantee @ 5%   |   |
| 10  | Dates of availability of Tender documents for viewing and downloading                    | From <b>10.01.2019</b> (10.00 Hrs) to <b>14.02.2019</b> (14.00 Hrs) on website <a href="http://www.nitw.ac.in">www.nitw.ac.in</a>   |
| 11. | Free viewing of Tender Documents in PDF format.  | Click "www.nitw.ac.in" on Home page of Website <a href="http://www.nitw.ac.in">www.nitw.ac.in</a> . If interested in participating in the tender, download Technical & Financial bids.  |
| 12  | Last date for submission of Original DD/BC/PO etc., towards EMD & Tender Processing Fee. | On or before 14:00 Hrs of <b>14.02.2019</b> in the office of the Registrar, NIT, Warangal   |
| 13  | Last date and time of closing of submission of tenders:                                  | <b>14.02.2019 (at 14.30:00 hrs)</b>   |
| 14  | Date of opening of technical bids  | <b>14.02.2019(after 16.00 hours)</b>  |
| 15  | Date of opening of financial bids  | <b>Will be intimated to the qualified bidders</b>   |

**Notes:**

- 1 Tender Notification and documents are available on [website: www.nitw.ac.in](http://www.nitw.ac.in)
- 2 Contact for Assistance/Clarifications @ 09490165359 (Dr. Thirupathi Reddy, Medical Officer), or 09491259995 (A. Jaya Krishna, OSD, Admn.)
- 3 Contractors who fulfil the following requirements shall ONLY be eligible to apply. (Joint ventures are not accepted). To produce documentary proof for these conditions.  
The tenderer should possess and present required licences viz., Drug Licence, Registration of GST/TSGST.
- 3.a Latest Assessment reports of Sales Tax, I.T Permanent Account Number, EPF registration, Name of the Pharmacist before commencement of the contract. Copies of all licences required to be submitted along with the

- Tender document and obtain all permits and licences at his cost which he may be required to comply with respect to all laws, ordinances and regulations of the Government or Public authorities in connection with the performance of his obligation under the contract. The tenderer is responsible for all claims for damages and liability, which may arise due to his failure to comply with what is stated above.
- Annual turnover as per ITCC or profit and loss statement for the last 5 years to be furnished. Average annual turnover for the last 3 financial years should be at least 30% of estimated value put to tender, not having incurred any loss in more than 2 years during last 5 years.
- 3.b Latest bank solvency certificate for a minimum value of Rs. \_\_\_\_\_ from any Nationalised Bank and scheduled banks.
- 3.c List of similar works handled by them for the last 3 years indicating i) Agency for whom executed, ii) Value of work
- 3.d CERTIFICATES: (Copies of the original certificates to be submitted)
- 3.e
- i) Drug Licence, GST / TSGST Registration
  - ii) Performance / Work Completion Certificates (Must)
  - iii) PAN ( Permanent Account Number) Registration
  - iv) EPF Registration
- 4 The intending bidder must read the terms and conditions as per "SECTION – 1 NOTICE INVITING TENDERS" OF "CONDITIONS AND CLAUSES OF CONTRACT" carefully. The bidder should only submit his bid if he considers himself eligible and if he is in possession of all the documents required. Institute reserves the right of Non-consideration of Tender documents of the agencies who are not fulfilling the stipulations and /or having adverse report on the works carried out by them in the past.
- 5 Information and instructions to the tenderer and general conditions shall form part of tender document.
- 6 The tender document consisting of Schedules and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website www..ac.in and to be submitted along with tender document fee.
- 7 The bid can only be submitted along with Demand Draft or Pay order or Banker's Cheque and Bank Guarantee of any Scheduled Bank towards cost of EMD in favour of "DIRECTOR, NIT WARANGAL, and Tender Processing Fee DD in favour of "DIRECTOR, NIT WARANGAL" and other documents as specified.
- 8 Certificate of Financial Turn over: At the time of submission of bid, contractor may submit Undertaking/Certificate from CA mentioning financial Turnover of last 3 years or for the period as specified in the bid document and further details, if required, may be asked from the bidder after opening of technical bids.
- 9 Bidder must ensure to quote rate of each item.
- 10 On receipt of Letter of Acceptance (LOA), the successful bidder shall submit the Performance Bank Guarantee, (5% of the NIT value) in the form of FDR within 15 days (from the date of issue of LOA) in favour of "Director, NIT, Warangal" (OR) in the form of Bank guarantee in the prescribed format. Failing which, PBG will be accepted on submission of late fee @1% of the PBG value, for the delay period (number of days from 16<sup>th</sup> day, from the date of issue of LOA) up to a maximum of 15 days only, beyond which the EMD paid by the bidder will be forfeited without any intimation.
- 11 The Institute reserves the right to accept/reject any prospective application without assigning any reason thereof.
- 12(i) The tenderer shall be liable to examine various provisions of the Central Goods and Services Tax Act-2017 (CGST) / Integrated Goods and Services Tax, 2017 (IGST)/Union territory Goods and Services Tax Act, 2017 (UTGST) / respective State Govt. and as amended from time to time and applicable taxes before binding. Tenders shall ensure that full benefit of Input Tax Credit (ITC) likely to be availed by them is duly considered while quoting rates.
- 12(ii) The tenderer shall be liable to be registered under CGST/IGST/UTGST/SGST Act shall submit GSTIN along with other details required under CGST/IGST/UTGST/SGST Act to NIT, Warangal immediately after the award of the contract, without which no payment shall be released to the contract. The contractor shall be responsible for deposition of applicable GST to the authorities concerned.
- 13 The tenderer shall submit his offer indicating the quantum of discount on average basis to be offered on Maximum Retail Price (MRP) for all medicines. The discount to be quoted by the party for the supply of medicine on MRP. The MRP shall be inclusive of GST and applicable taxes. NIT, Warangal prefers to buy the medicines on rates as applicable to Govt. Hospitals/Institutions with discount thereof. The cost break-up has to be provided by the bidder.
- 14 IF ANY INFORMATION FURNISHED by the applicant is found to be incorrect at a later stage, he / she shall be liable to be debarred from tendering.
- 15 Submission of multiple bids by a single party or multiple bids with same signatory shall be rejected.

- 16 In NIT, Warangal all the postal communications are being handled by Dispatch section, which is located at Administrative building of the Institute. All are requested to send their documents accordingly. Institute will not be responsible for any Postal/ Communication delay.

PROSPECTIVE AGENCIES SHALL SATISFY THEMSELVES OF FULFILLING ALL THE NIT CRITERIA BEFORE SUBMISSION OF TENDER. Institute reserves the right of non-consideration of tender of the agencies not fulfilling the stipulated criteria.

**List of documents to be submitted along with bid:**

1	Financial turnover certified by Chartered Accountant for the last three years
2	Profit and loss statement certified by CA for the last five years.
3	Latest Bank solvency certificate for not less than 2 crores.
4	Certificates:
4.1	Certificates of work experience/performance certificates
4.2	Certificate of Registration for GST / TSGST
4.3	PAN (Permanent Account Number) Registration
4.4	EPF registration
5	Details of online payment towards cost of tender processing fee
6	BC/DD/PO of any scheduled bank against EMD.
7	Copies of original certificates to be submitted

Signature of tender inviting authority

**GOVERNMENT OF INDIA  
NATIONAL INSTITUTE OF TECHNOLOGY  
WARANGAL – 506 004 (T.S)**

**PRICE DISCOUNT TENDER & CONTRACT FOR WORKS**

(A) Tender for the work of: **Operation of Pharmacy in National Institute of Technology, Warangal Dispensary, Warangal Urban District for “Supply of medicines on credit basis to Students, Employees & their Family members of the Institute”.**

(B) Tender No: **NITW/ADMN/DISP/2019**

- (i) To be submitted on or before 14:00 hours of **14.02.2019**
- (ii) To be opened in presence of tenderer who may be present at 16:00 hours on **14.02.2019** in the Office of Registrar, NIT, Warangal.

Issued to: ..... \*

Signature of officer issuing the documents: ..... \*

Designation: ..... Date of issue: ..... \*

\* Not applicable for e-tendering

**TENDER**

Date: \_\_\_\_\_

Dear Sir,

I/We hereby offer to supply the Pharmaceutical medicines required for the CHSS beneficiaries of Heavy Water Plant, Manuguru at the rates after providing the percentage of discount on the maximum retail price (MRP) for all pharmaceutical items in accordance with the General Conditions stipulated in the Tender Document and agree to hold this offer open for acceptance for a period of **120 days (One hundred and twenty days)** from the date of the opening of Technical bid.

A sum of  ...../ is hereby forwarded in cash/receipt treasury challan /deposit at call receipt of a scheduled bank / fixed deposit receipt of scheduled bank / demand draft of a scheduled bank / bank guarantee issued by a scheduled bank as earnest money.

A copy of earnest money in receipt treasury challan/deposit call receipt of Scheduled bank/fixed deposit receipt of a scheduled bank/fixed deposit receipt of scheduled bank/demand draft of a scheduled bank/bank guarantee issued by a scheduled bank is scanned and uploaded (For E-tender only). If I/We, fail to furnish the prescribed Performance Bank Guarantee within prescribed period, I/we agree that the said President of India or his successor in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/we agree that President of India or is successor in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the Performance Bank guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained.

Further I/we agree that in case of forfeiture of earnest money or both Earnest money & Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

Contd...2

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred from tendering in NITW in future forever. Also, if such a violation comes to the notice of the Department before date of start of work, the Registrar shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

Dated:

Signature of the Contractor

Witness:

Postal Address

Address:

Occupation:

**ACCEPTANCE**

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of Registrar, NITW for a sum of ...../-

(Rupees.....  
.....)

The letters referred to below shall form part of this contract Agreement:-

(a)

(b)

(c)

For & on behalf of President of India

Signature.....

Dated:.....

Designation.....



**Government of India**  
**National Institute of Technology, Warangal – 506 004**

**Instructions to the Tenderers**

1.0 Tenders are invited from eligible contractors for **“Operation of Pharmacy in National Institute of Technology Dispensary, Warangal Urban District for supply of medicines on credit basis to Students, Employees & their Family members of the Institute”**.

For the purpose of this Tender Document, the National Institute of Technology-Warangal shall be referred to as 'NIT-WARANGAL' and the intending, participating and successful bidders to this Tender Document shall be referred to as 'BIDDER/CONTRACTOR'

Tender document may be obtained from NIT, Administration on payment of Rs. 500/- in the form of Demand Draft/ Bankers Cheque of the scheduled bank drawn in favour of Director, NIT, Warangal.

The tender document may also be downloaded from NIT website: [www.nitw.ac.in](http://www.nitw.ac.in). The Bidders who download the tender document should submit separate DD for Rs. 500/- in favour of Director, National Institute of Technology, Warangal towards the application fee along with the tender document failing which the tender document for the bid will not be accepted.

- 1.1 The **turnover** for two years period is estimated to be **1.5 crores** which is merely based on past record.
- 2.0 Agreement shall be entered with the successful tenderer within 15 days from the date of issue of work order and acceptance thereof. Tenderer shall quote his rates as per terms and conditions of the said form which will form part of the Agreement.
- 3.0 The time allowed under this contract for running the pharmacy will be twenty-four months from the date of issue of work order.
- 4.0 The tenderer must submit the copies of income tax / PAN / GST registration along with the tender papers.
- 5.0 Tenders should be submitted on or before **14:30 hours of 14.02.2019** and the DD towards EMD along with hard copy of the mandatory documents in sealed envelope with the name of the work and the due date written on the envelope will be sent to the Registrar, National Institute of Technology, Warangal, Warangal Urban District – 506 004 upto 14:30 hours on **14.02.2019** and Technical Bid will be opened by him / her or authorized representative on **14.02.2019** after 16:00 hours.
- 6.0 The tender shall be accompanied by Earnest Money Deposit of 3,00,000/- (**Rupees Three Lakhs only**) in the form of Demand Draft of Nationalized Bank issued in favour of Director, NIT, Warangal payable at SBI, NIT Branch with a validity of at least 60 days.
- 7.0 During the financial bid opening (part–II bid) the offer(s) of the qualified bidders (qualified in technical bid) will only be opened. The Competent Authority bind himself to accept the highest offer of discount on MRP for all the pharmaceutical items or any other tender and reserves to himself the authority to reject any of the tenders received without assigning any reasons. All tenders in which any of the prescribed condition are not fulfilled or any condition that is put forth by the tenderer shall be summarily rejected.

- 8.0 Canvassing whether directly or indirectly, in connection with the tender submitted is strictly prohibited and such tenderer who resort to canvassing are liable for rejection.
- 9.0 The Competent Authority reserves to himself the right of accepting the whole or any part of the tender or reject all and the tenderer shall be bound to supply the medicines at the rates quoted by him only.
- 10.0 Tenderer shall intimate the names of qualified persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any employee working in NIT, Warangal or any other Department in NIT, Warangal. In case of any non-compliance of the above conditions by the tenderer, their offer is liable for rejection.
- 11.0 The offer shall remain valid for acceptance for a period of **120 days (One hundred and twenty days only)** from the date of opening of technical bid. If any tenderer withdraws his tender before the said period or makes any modifications in the terms and conditions of the tender which is not acceptable to the department, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money deposit as aforesaid without further notice.
- 12.0 All corrections shall be attested by the dated initials of the tenderer.
- 13.0 If it is found that the tender is not submitted in the proper manner or contains too many corrections or absurd rates, it will be open for the Institute to reject the tender.
- 14.0 The tender and Demand Draft for earnest money deposit shall be placed in sealed envelopes separately marked as "Tender" (Part-I) and "Earnest Money Deposit".

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[TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID)]  
(Attested by the Gazetted Officer / Notarized copy to be enclosed)

Tender Notice No.: NITW/ADMN/DISP/2019

GOVERNMENT ISSUED DRUG LICENSE

<b>S. No.</b>	<b>DRUG LICENSE No.</b>	<b>ISSUING AUTHORITY</b>	<b>VALID FROM</b>	<b>VALID UPTO</b>

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed there from.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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**[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]**  
**( Gazetted Officer / Notarized copy to be enclosed )**

**Tender Notice No.: NITW/ADMN/DISP/2019**

**GST / TSGST**

<b>S.No.</b>	<b>GST / TSGST</b>	<b>ISSUING AUTHORITY</b>	<b>VALID FROM</b>	<b>VALID UPTO(**)</b>

**(\*\*) ASSESSMENT REPORTS OF LAST THREE YEARS ARE TO BE ENCLOSED**

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed there from.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]

Tender Notice No. NITW/ADMN/DISP./2018

INCOME TAX PERMANENT ACCOUNT No.

<b>S.No.</b>	<b>IT PAN NUMBER</b>	<b>IN THE NAME OF</b>	<b>VALID FROM</b>	<b>VALID UPTO(**)</b>

**(\*\*) COPY OF INCOME TAX ASSESSMENT RETURNS OF LAST THREE YEARS ARE TO BE ENCLOSED. COPIES TO BE ATTESTED BY GAZETTED OFFICER / NOTARY**

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed there from.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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**ANNEXURE –A (IV)**

[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]  
( Gazetted Officer / Notarized copy to be enclosed )

**Tender Notice No. NITW/ADMN/DISP/2019**

**PHARMACY LICENSE**

<b>S.No.</b>	<b>PHARMACY LICENSE No.</b>	<b>ISSUING AUTHORITY</b>	<b>VALID FROM</b>	<b>VALID UPTO(**)</b>

**(\*\*) A COPY OF THE PHARMACY LICENSE IS TO BE ENCLOSED**

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed therefrom.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]  
( Gazetted Officer / Notarized copy to be enclosed )

Tender Notice No. NITW/ADMN/DISP/2019

PHARMACIST LICENSE

S.No.	PHARMACIST LICENSE No.	ISSUING AUTHORITY	VALID FROM	VALID UPTO(**)

**(\*\*) A COPY OF THE PHARMACIST LICENSE IS TO BE ENCLOSED**

EDUCATIONAL QUALIFICATIONS OF PHARMACIST

S.No.	NAME OF THE PHARAMACIST	EDUCATIONAL QUALIFICATIONS YEAR-WISE	EXPERIENCE IN PHARMACY	ANY OTHER INFORMATION

**(\*\*) COPIES OF VALID PHARMACIST LICENSE, EDUCATIONAL QUALIFICATIONS AND EXPERIENCE ARE TO BE ENCLOSED**

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed therefrom.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]  
( Gazetted Officer / Notarized copy to be enclosed )

Tender Notice No. NITW/ADMN/DISP/2019

SOLVENCY CERTIFICATE

<b>S.No.</b>	<b>SOLVENCY DETAILS</b>	<b>NAME OF THE BANK</b>	<b>VALID UPTO(**)</b>

(\*\*) COPIES OF SOLVENCY CERTIFICATES IS TO BE ENCLOSED

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed therefrom.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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**ANNEXURE –A (VII)**

[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]  
( Gazetted Officer / Notarized copy to be enclosed )

**Tender Notice No. NITW/ADMN/DISP/2019**

**DETAILS OF PHARMACY OUTLETS**

<b>S.No.</b>	<b>PRESENT OUTLETS AT</b>	<b>ANNUAL TURNOVER</b>	<b>ADDRESS</b>
1.			
2.			
	<b>TELEPHONE NO. &amp; E-MAIL</b>	<b>VISITING HOURS OF PHARMACY OUTLET</b>	<b>MANUAL/ COMPUTERIZED</b>
	<b>WHETHER COLD STORAGE FACILITY AVAILABLE?</b>		

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed therefrom.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]

Tender Notice No. NITW/ADMN/DISP/2019

AUTHORIZED DEALER OF MAJOR PHARMA COMPANIES

<b>Sl. No.</b>	<b>NAME OF THE PHARMA COMPANY (**)</b>	<b>PRODUCT</b>	<b>PERIOD OF DEALERSHIP</b>	<b>ANNUAL TURNOVER (Rs.)</b>
1.	M/s. CIPLA			
2.	M/s. DR. REDDY'S			
3.	M/s. RANBAXY			
4.	M/s. USV			
5.	M/s. LUPIN			
6.	M/s. BRAVO			
7.				

**(\*\*) ADD MORE, IF ANY**

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed therefrom.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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[TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID)]

Tender Notice No. NITW/ADMN/DISP/2019

DETAILS OF NEAR RELATIVES IN

<b>Sl. No</b>	<b>Name of the Relative</b>	<b>Relation with Tenderer (Maternal / Paternal)</b>	<b>Designation &amp; Name of the unit in which working</b>	<b>Residential Address</b>

**DECLARATION**

I/We further declare that the information given above is true to the best of my /our knowledge and belief and nothing has been concealed therefrom.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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**[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]**

**Tender Notice No. NITW/ADMN/DISP/2019**

**ALLOTMENT**

**DECLARATION**

Certified that I / We have participated in the above tender. We are aware that we have to pay the license fee towards the accommodation for setting up the Pharmacy, as per the rules in vogue, as decided by Estate Officer, National Institute of Technology, Warangal. I / We are also aware that I / We shall not use the said accommodation for any other purpose, other than specified. I / We shall pay the monthly standard license fee and other allied charges as applicable to other business establishments of National Institute of Technology, Warangal and as decided by Estate Officer, National Institute of Technology, Warangal.

**Signature of the Tenderer/s  
& Seal of the Tenderer/s**

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[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]

Tender Notice No. NITW/ADMN/DISP/2019

POLLUTION CONTROL

DECLARATION

(In accordance to the provisions of the Pollution Control Board the expired / outdated Pharmacy are disposed as mentioned hereunder

SI. No.	NATURE OF MEDICINES	METHOD OF DISPOSAL
1.	Tablets	
2.	Capsules	
3.	Liquid Pharmacy	
4.	Injections / vials	
5.	Plastics	
6.	Other disposables	

**NOTE: No Plastic pouches / carry bags will be permitted and only paper / jute bags to be used.**

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]

Tender Notice No. NITW/ADMN/DISP/2019

DETAILS OF EARNEST MONEY DEPOSIT (EMD)

<b>Sl. No.</b>	<b>NAME OF THE BIDDER</b>	<b>DD No. &amp; Date</b>	<b>Bank</b>	<b>Amount (Rs.)</b>
	EMD OF Rs. _____ LAKHS SHOULD BE DRAWN IN FAVOUR OF <b><u>DIRECTOR NIT, WARANGAL Payable at SBI, NIT Branch</u></b>			

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed therefrom.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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[ TO BE SUBMITTED ALONG WITH PART-I (TECHNICAL BID) ]  
( Attested by the Gazetted Officer / Notarized copy to be enclosed )

Tender Notice No. NITW/ADMN/DISP/2019

DETAILS OF EPF REGISTRATION

<b>S. No.</b>	<b>Name of the Firm and address</b>	<b>EPF registration No.</b>	<b>Date of registration</b>

**DECLARATION**

I/We further declare that the information given above is true to the best of my / our knowledge and belief and nothing has been concealed there from.

Signature of the Tenderer/s  
& Seal of the Tenderer/s

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**[ TO BE PLACED SEPERATELY IN A SEALED COVER  
ALONG WITH PART-I (TECHNICAL BID) ]**

TO BE SUBMITTED ALONG WITH PART-II (PRICE BID) IN A SEALED COVER

**PRICE DISCOUNT BID**

**From:**

**To**

**The Registrar,  
National Institute of Technology,  
WARANGAL.**

**Sub: Tender Notice No. NITW/ADMN/DISP/2019**

**Sir,**

**WITH REFERENCE TO THE ABOVE TENDER FOR “Operating a Pharmacy in National Institute of Technology, Warangal (TS) for supply of Pharmaceutical medicines on credit basis to the Students, Employees and their family members of National Institute of Technology, Warangal”.**

**I / WE HEREBY SUBMIT A FIRM DISCOUNT OF \_\_\_\_\_ % [IN WORDS \_\_\_\_\_ ONLY]**

ON THE COMPANY MAXIMUM RETAIL PRICE (MRP) OF THE PRESCRIBED PHARMACY ON ALL THE PHARMACEUTICAL ITEMS. THE MRP SHALL BE INCLUSIVE OF GST AND APPLICABLE TAXES.

**Signature of the Tenderer/s  
& Seal of the Tenderer/s**

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## **Tender Document No. NITW/ADMN/DISP/2019**

Government of India  
National Institute of Technology, Warangal

### **GENERAL CONDITIONS**

- 1.0 The pharmacy shall be set up at the allocated place, where the tenderer will be allotted a shop on payment of License Fee and other allied charges applicable to other allottees in the NIT, Warangal as per rules in vogue.
- 2.0 The tenderer has to inform the details of qualifications of persons / employees to be engaged by him in his pharmacy. A notarized copy of the same has to be submitted by the successful bidder. Electrical power point will be arranged by department, further ELCB/breakers, extension of sockets etc., shall be arranged by the contractor only.
- 3.0 Details of drugs that has to be stored for issue will be intimated by Medical Officer, NIT, Warangal. Cold Storage wherever necessary will have to be arranged by the successful bidder.
- 4.0 Only medicines should be available in the Pharmacy and no other items like cosmetics, food substitutes etc., should be kept in the Pharmacy. Advertisement in any form of any product in Pharmacy or other products is not permitted.
- 5.0 The Medicines to be supplied will be based on the prescription issued by the Medical Officer/Doctors of NIT, Warangal. Substitute medicine other than the prescribed medicine of any kind shall neither be supplied to the beneficiaries nor accepted without proper authorization from Medical Officer/Doctors, NIT, Warangal.
- 6.0 The medicines manufactured by the reputed pharmaceutical companies are only to be supplied and duplicate / spurious medicines shall not be stocked or supplied. In case, it is found that the supplied / stocked medicine are duplicate / spurious ones, action will be taken as deemed fit as per law & reported to all the concerned authorities.
- 7.0 Standard reputed pharmaceutical companies from whom the medicine to be procured, stocked & disposal shall be in concurrence with Medical Officer/Registrar, NIT, Warangal.
- 8.0 The business hours of pharmacy will be from 08.45 AM to 07.00 PM on all working days other than Saturdays and Sundays 8.45 AM to 01.00 PM. Non-operation of pharmacy for reasons attributable to him will attract levy of compensation under the provisions of general conditions of contract.
- 9.0 The medicine should be supplied to the NIT, Warangal Students, Employees and their family members only against valid prescription.
- 10.0 The minimum quantum of business during the currency of the contract cannot be assured at any given point of time.

Contd. 2..

- 11.0 In Part-II (Price bid) of the tender, the tenderer shall submit his offer indicating clearly the **percentage of discount** being offered by him/her on MRP. The MRP shall be inclusive of GST and applicable taxes including GST. In case, there is a change in the tax structure involving additional payment at a later date, the same shall be considered on the basis of documentary evidence. Similarly, if any benefit accrues on account of tax passed on by Government of India / State Government due to imposition GST/TSGST and other taxes if any, the same shall be extended to Department.
- 12.0 The Pharmacy should be able to extend credit facility for a minimum period of 90 (ninety) days.
- 13.0 The pharmacy should have computerized inventory and should be able to issue computerized bills with drug license number etc. A hard copy must be made available with Medical Officer, NIT, Warangal. The billing data (date-wise) in excel format should be submitted on daily basis to Medical Officer, NIT, Warangal.
- 14.0 In case the pharmacy is found to be indulging in malpractices, the contract will be cancelled by forfeiting EMD besides making it liable for any legal action.
- 15.0 Medicine so prescribed should be supplied from the latest batch. Medicine should be supplied in separate paper bags (not plastic bags) for each prescription, failing which penalty of half percentage (0.5%) will be levied on the cost of prescribed medicines.
- 16.0 All purchase invoices for procurement of medicines by the pharmacy consisting of batch nos. along with expiry date shall be submitted to Medical Officer, NIT, Warangal for counter signature.
- 17.0 A delivery challan-cum-bill shall be submitted by the contractor in duplicate as per the proforma prescribed by NIT, Warangal after awarding the contract. The bill shall have the details viz., Name of the beneficiary, ID No. of the beneficiary, Name of the medicine, Batch No. Rate and amount and other details as decided by Medical Officer, NIT, Warangal. The party should submit latest Manufacturer/Distributor price list of medicines along with his bill for verification of claim.
- 18.0 Consolidated bill shall be submitted on calendar monthly basis to the MO, NIT, Warangal enclosing the required base documents along with a consolidated statement having all such details of medicines supplied, rates, amount, etc., for verification and processing for payment.
- 19.0 In case the required medicines as prescribed are not issued / delivered in required time or maximum grace time of 48 hours from the time of presentation of prescription, **a penalty will be imposed @ 10% of the cost of medicines besides charging on the firm the discount offered by them.**
- 20.0 **Earnest Money Deposit:** The tender should be submitted along with an Earnest Money Deposit of **Rs.6,000/- (Rupees Six Thousand only)** by way of Demand Draft drawn in favour of Director, NIT, Warangal payable at State Bank of India, NIT Branch. Earnest Money Deposit (EMD) of unsuccessful bidders will be returned on the date of opening of Part-II (Price Bid).

- 21.0 **Performance Guarantee:** The tenderer should submit an irrevocable Performance Guarantee @ 5% of the estimated cost given in NITW (i.e., 3.75 lakhs) within 15 days of issue of Letter of Intent. This guarantee shall be in the form of Fixed Deposit Receipts or Bank Guarantee bonds of any scheduled banks in the prescribed format, failing which, PBG will be accepted on submission of late fee @ 0.1% of the PBG value, for the delay period (number of days from 16<sup>th</sup> day from the date of issue of LOI) up to a maximum of 15 days only, beyond which the EMD paid by the bidder will be forfeited without any intimation.
- 22.0 The tenderer should possess and present required licenses viz., Drug License, GST/TSGST License, Solvency Certificate, Latest Assessment reports of Sales Tax, I.T Permanent Account Number, name of the Pharmacist before commencement of the contract and Xerox copies of all licenses required should be submitted and all permits and license obtained at his cost which he may be required to comply with respect to laws, ordinances and regulations of the Government or Public authorities in connection with the performance of his obligation under the contract.
- 23.0 Performance Guarantee and Security Deposit will be refunded only on successful completion of contract certified by the Medical Officer, NIT, Warangal / EIC of the work. Any breach of contract on the part of the successful bidder after award of the contract, will result into non-refund of Performance Guarantee & Security Deposit to the contractor. Further, they will be debarred from participation of tenders of NIT, Warangal in future.
- 24.0 The tenderer should employ only qualified Pharmacists in the Pharmacy possessing at least Diploma/Degree in Pharmacy obtained from Institutions recognized by Central / State Governments. The tenderer should enclose a notarized photocopy of the educational qualification with regard to Pharmacist.
- 25.0 The tenderer should also make a provision to open an outlet within Hospital premises, if need arises, within the scope of the tender. A copy of declaration in Annexure-A (XI) regarding method of disposal of the expired medicines shall be submitted to Medical Officer.
- 26.0 The tenderer should disclose the method and procedure for disposal of expired medicines, as per the Government directives. The process of disposal will have to be stated in the Tender, as required by Pollution Control Board.
- 27.0 The tender will be construed and shall be governed by the laws as applicable and the contractor shall be required to comply with such laws with regard to performance of the contract including safety and security. He shall ensure the payment of wages to his staff on time and provide them with a photo identity card to be exhibited while in the premises of NIT, Warangal.
- 28.0 The tenderer has to comply with all statutory requirements with regard to minimum wages, EPF, ESI etc. as applicable under rules from time to time.
- 29.0 In case of any dispute between two parties during the course of operation of the contract, both the parties shall agree that Director, National Institute of Technology, Warangal and his decision shall be binding on both the parties.

Contd. 4..

- 30.0 Any legal dispute arising on the Arbitration Award is subject to the jurisdiction applicable to NIT, Warangal.
- 31.0 The tenderer shall not part with any information relating to the contract or incidental thereto, to any other parties except where needed for the performance of the contract with prior consent of NIT, Warangal. In such case the tenderer shall ensure and obtain similar obligation of confidence from such parties in question.
- 32.0 The tenderer should declare the details of his near relative(s) who are posted/ working in NIT, Warangal in enclosed proforma as per Annexure-A. Breach of this condition by the tenderer would entail termination of contract. (The term “near relative” means wife, husband, parents and grand-parents, children and grand children, brothers and sisters, uncle, aunt, cousins and their respective-in-laws).
- 33.0 The tenderer shall submit a report of past experience in handling similar Pharmacy outlets.
- 34.0 The contract shall commence from the date of issue of work order for a period of two years and may be extended for a further period, at the discretion of Director, NIT, Warangal, by mutual consent.
- 35.0 Violation of any of the terms and conditions stipulated above amounts to breach of contract, in which case the PBG shall be forfeited and credited absolutely to the Institute account.

**NOTE:**

- (i) NIT, WARANGAL IS COMMITTED, TO A CORRUPTION FREE WORK ENVIRONMENT. “All the purchase and contract commitment of NIT, Warangal will be honoured without the citizen having to pay any bribe”. In case any person demands any bribe, it is the duty of a responsible citizen to inform the matter to Vigilance Officer, NIT, Warangal, whose contact numbers are as given below:

Telephone No. 0870-2462010, email: [registrar@nitw.ac.in](mailto:registrar@nitw.ac.in)

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