

## Student Council Elections - Call for Nominations

Nominations are invited from the aspiring and eligible candidates for the following Executive Committee positions. The Nominations in the prescribed pro-forma should reach the office of the Dean, Student Welfare by 04:30PM on 07-08-2019. Application forms can be downloaded from the Institute Website or can also be obtained from the Deans' office. **Candidates, if they so desire, can withdraw latest by 07:30 PM on 07-08-2019.**

### (I) Secretaries

- 1 Secretary, Academic
- 2 Secretary, Hostels
- 3 Secretary, Sports
- 4 Secretary, LAN, Wi-fi , Library & other unassigned miscellaneous matters
- 5 Secretary, PG (Engineering)
- 6 Secretary, PG (Sciences, Management & MCA)
- 7 Secretary, Girls – 2 (1 UG &1 PG)

### (II) Deputy Secretaries

- 8 Dy. Secretary, Academic
- 9 Dy. Secretary, Hostels
- 10 Dy. Secretary, Sports
- 11 Dy. Secretary, LAN, Wi-fi,Library& other unassigned miscellaneous matters

### Eligibility Criteria & Election of Secretaries and Deputy Secretaries

Position	Eligibility Criteria	Electoral College
Secretaries (Academic, LAN, Wi-fi, Library etc..)	B.Tech final year students including CRs of final year B.Tech	CRs of II, III and IV B.Tech classes
Secretary (Hostels)	B.Tech final year students including CRs of final year B.Tech	CRs of II, III and IV B.Tech classes & PG Representatives
Secretary (Sports)	Sports Captains of the Institute of B.Tech final year	CRs of II, III and IV B.Tech classes
Secretary PG (Engineering)	M.Tech Final year students	PG representatives from all engineering departments
Secretary PG (Sciences, MBA & MCA)	All the students of M.Sc, M.Sc (Tech), MBA & MCA Final year	PG representatives from all science departments and MBA & MCA Departments
Deputy Secretaries (Academic, Hostel, LAN+Wi-fi+ Library& others )	III-B.Tech students including CRs of III B.Tech	CRs of II, III and IV B.Tech classes
Deputy Secretary (Sports)	Students who have represented the institute in inter NIT/National level tournaments	CRs of II, III and IV B.Tech classes
Secretary Girls (UG)	Girl Student of B.Tech final year	Selection by Interview
Secretary Girls (PG)	All the girl students of M.Tech, M.Sc, M.Sc (Tech),	Selection by Interview

i) Minimum CGPA 7.0  
 ii) No active and passive backlogs  
 iii) Should not have involved/indulged in any acts of indiscipline

	MBA & MCA Final year		
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The Elections for the posts of the secretaries and deputy Secretaries will be Held at 11:30AM on Friday.e09-08-2019.

### **Election of Class Representatives (CR)**

The election for CRs will be held on Friday.e09-08-2019 during 9:00-11:00AM in their respective class-rooms.

Class Representatives for each class shall be elected by all the students of that class, if there is only one section. If there is more than one section in a given year of a particular branch, each section shall elect its Class Representative.

Candidates should have a minimum CGPA of 6.5 and in no event have any active and passive academic backlogs.

1.	One CR from each section of First Year B.Tech.	
2.	One CR from each section of Second Year B.Tech.	
3.	One CR from each section of Third Year B.Tech.	
4.	One CR from each section of Final Year B.Tech.	
5.	The number of PG Representatives from different branches for M.Tech. students shall be as follows:	
	Civil Engineering	2 (1 from ES,CTM, GTE & 1 from TE, WRE,EE,RS&GIS)
	Electrical Engineering	1
	Mechanical Engineering	2 (1 - from ME, AM,CIM, MSED & 1- from MD, TE,AE)
	Electronics & Communication Engineering	1
	Metallurgical & Materials Science	1
	Chemical Engineering	1
	Computer Science & Engineering	1
6.	One PG representative from each Science Department.	
7.	One PG representative M.C.A. course.	
8.	One PG representative from M.B.A. course.	
9.	One Student is to be nominated by the Director to represent the foreign students.	

### **GENERAL ELIGIBILITY CRITERIA FOR ALL CANDIDATES**

1.	Under graduate students between the ages of 17 to 22 years may contest elections. For P.G. Students, the maximum age limit would be 25 years.
2.	The candidate shall not have a previous criminal record.
3.	The candidate shall not have been subject to any disciplinary action by the Institute authorities.
4.	The candidate must be a regular and full time student of the Institute.

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| 5. The candidate should not have any dues to the Institute and Hostels.   |
| 6. The students who are carrying out their dissertation / project work outside the Institute and those who have fellowships from outside the country will not be eligible to contest the elections. |

**Proposing for the post of ....., Students Council**

I....., S/o, D/o....., a student of .....year B. Tech., / M. Tech., / M. Sc. / M. Sc. Tech. / MCA / MBA, .....branch, bearing Roll No..... and residing in the Room No.....of..... Hostel Block, **PROPOSE** the name of Mr. / Ms. ....a student of .....year B. Tech., / M. Tech., / M. Sc. / M. Sc. Tech. / MCA / MBA, bearing Roll No....., for the post of ....., Students Council for the academic Year 2019- 2020.

I declare that:  
 I do not have any criminal record in the past or proceedings against me.  
 I have not been subjected to any disciplinary action so far nor have I been involved in any incident which warrants a disciplinary action by the institute.  
 I do not have any academic arrears.  
 I do not have any shortage of attendance in the past years of study at this Institute.  
 I do not have any dues to institute or hostels.  
 I am a regular student of the institute.  
 My date of birth is ..... as per the record.

I declare that the above information is correct to the best of my knowledge and belief and any false statement will disqualify me from holding any positions in the Students Council.

**SIGNATURE OF THE PROPOSER**

**ENCLOSURES TO THE NOMINATION PAPERS**

1. Registration slip for the current academic year	
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2.	Grade Sheets up to the II semester of the previous academic year	
3.	Copy of the Institute Identity Card	

**Seconding for the post of..... , Students Council**

I....., S/o, D/o....., a student of .....year B. Tech., / M. Tech., / M. Sc. / M. Sc. Tech. / MCA / MBA, .....branch, bearing Roll No..... and residing in the Room No.....of.....Hostel Block **SECOND** the name of Mr. / Ms. ....a student of .....year B. Tech., / M. Tech., / M. Sc. / M. Sc. Tech. / MCA / MBA, bearing Roll No....., for the post of....., Students Council for the academic Year 2019- 2020.

I declare that:

I do not have any criminal record in the past or proceedings against me.

I have not been subjected to any disciplinary action so far nor have I been involved in any incident which warrants a disciplinary action by the institute.

I do not have any academic arrears.

I do not have any shortage of attendance in the past years of study at this Institute.

I do not have any dues to institute or hostels.

I am a regular student of the institute.

My date of birth is ..... as per the record.

I declare that the above information is correct to the best of my knowledge and belief and any false statement will disqualify me from holding any positions in the Students Council.

**SIGNATURE OF THE SECONDER**

**ENCLOSURES TO THE NOMINATION PAPERS**

1.	Registration slip for the current academic year	
2.	Grade Sheets up to the II semester of the previous academic year	
3.	Copy of the Institute Identity Card	

**NOMINATION PAPERS FOR ....., STUDENTS COUNCIL**

I....., S/o, D/o....., a student of .....year B. Tech., / M. Tech., / M. Sc. / M. Sc. Tech. / MCA / MBA, ..... branch, bearing Roll No..... and residing in the Room No.....of.....Hostel Block, **willing to be a candidate** for the post of ....., Students Council for the academic Year 2019- 2020.

I declare that:

I do not have any criminal record in the past or proceedings against me.

I have not been subjected to any disciplinary action so far nor have I been involved in any incident which warrants a disciplinary action by the institute.

I do not have any academic arrears.

I do not have any shortage of attendance in the past years of study at this Institute.

I do not have any dues to institute or hostels.

I am a regular student of the institute.

My date of birth is ..... as per the record.

I declare that the above information is correct to the best of my knowledge and belief and any false statement will disqualify me from holding any positions in the Students Council. Further, I will not indulge in any activity, directly or indirectly, that will bring disrepute to the Institute and detrimental to the interests of the student community& I will abide by the students conduct and disciplinary code in letter and spirit and if I am found violating on these counts I will forgo the right to hold the position for which I am elected.

**SIGNATURE OF THE CANDIDATE**

**ENCLOSURES TO THE NOMINATION PAPERS**

1.	Registration slip for the current academic year	
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2.	Grade Sheets up to the II semester of the previous academic year	
3.	Copy of the Institute Identity Card	